



OFFICE OF
GRADUATE STUDIES



Graduate School Handbook

Texas A&M University-Texarkana

Office of Graduate Studies

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Welcome from the Dean of Graduate Studies

Message from the Associate Provost/Dean of the Graduate Studies

It is truly an honor and a privilege to serve as Associate Provost and in charge of the Office of the Graduate Studies at Texas A&M University at Texarkana. I am delighted to welcome you and provide information about our graduate programs. As a member of The Texas A&M University System, one of the largest and most distinguished higher education systems in the nation, we provide students with academically challenging, engaging, and rewarding educational experiences through quality teaching, scholarship, student support services, co-curricular programming, research, and service to become leaders in their chosen profession and to prepare for the opportunities of serving in a global environment.

Our program offerings exhibit extraordinary breadth, spanning the humanities, sciences, engineering, social sciences, arts, professions, and programs, some of which are unique only to this campus. The distinct advantage of joining A&M, Texarkana is to pursue academics and professional development in an enriching environment—one where world-class excellent faculty and students together reap the benefits of small classrooms and one-on-one mentoring relationships.

The Office of the Graduate Studies is committed to serving and supporting our students, faculty, and staff engaged in graduate education. Our goal is to ensure all students access the knowledge, resources, and services they need to thrive in their graduate programs and make their graduate education experience rewarding and successful. I know that you will find A&M Texarkana an inclusive, exciting, and supportive environment for pursuing your graduate studies and personal goals.

Please take your time to explore our website and catalog to learn more about us and our programs. I look forward to you joining the Eagle Family!

I hope you and yours remain safe, healthy, and well.

Sincerely,
Sushil K. Sharma
Associate Provost

Office: UC 414M
Phone: (903) 334-6629
Email: ssharma@tamut.edu

The Graduate School

Mission Statement

The mission of the Office of Graduate Studies at the Texas A&M, Texarkana, is to advance and enhance graduate education, research, and scholarship and serve as a central resource to all graduate programs through clear and consistent procedures, policies, standards. It strives to foster a learning environment to support and facilitate graduate students' academic and professional success. Our guiding principles are - excellence, equity, diversity, opportunity, and creativity.

Graduate Program, Administrative Coordinators: What we do for you

The Graduate Program Administrative Coordinators serve as the primary point of contact for all graduate students in relation to admission, registration, degree completion, and graduation. They work closely with the Office of Admissions, Registrar, and Graduation Office to ensure timely progression through the graduate student's degree. They also work closely with faculty to ensure the student is progressing through their degree and maintaining optimal success in their program.



The Application Process

Your online application

Graduate Admission to Texas A&M University-Texarkana is open to qualified individuals, regardless of race, color, religion, sex, national origin, or educationally unrelated handicaps. Students may apply for admission to Texas A&M University-Texarkana by applying here- <https://tamut.edu/apply>

Please answer all questions on the application accurately. If the university grants a student admission based on incorrect information or omitted facts, which, if known, would invalidate the applicant's eligibility, that student's admission is invalid. The completed application, official transcripts from all previous colleges and universities, and supporting documents constitute the basis upon which authorities determine eligibility for admission.

In accordance with the Texas record-retention requirements, the Graduate Admissions office will keep an application for admission on file for one year. After that date, the office will destroy the application for admission and file contents.

Transcripts

Official Transcripts- University policy forbids anyone from being fully accepted into a graduate degree program without first supplying the university with an official transcript from each and every college/university the applicant attended. It is important to note that ALL transcripts must come directly from the institution of record (mailed or hand delivered in an unopened envelope sealed by the issuing institution) and must be official. To be accepted into the University, applicants must have an overall or last 60 SCH of 2.5 or higher. Degree programs may require a higher GPA for admission.

Official transcripts can be mailed to: Texas A&M University-Texarkana, ATTN: Office of Admissions, 7101 University Ave, Texarkana, TX 75503

Or electronically to: ADMISSIONS@TAMUT.EDU

Submitting required Admissions documents

Priority Deadlines

- April 1st- Fall semester
- May 1st- Summer sessions
- October 1st- Spring semester

Required Documents:

Resume

This document is used to assess the background experiences, activities, and possible skills that an applicant can document through work and life history. Care should be

taken to tailor your resume to the program of study for which you are applying. Most resumes that graduate applicants submit are between 1-2 pages in length.

Letters of Intent/Interest

This brief paper should allow the reader to better understand your rationale, life story and purpose in seeking this degree. Because effective writing skills are necessary to be successful in graduate school, program faculty typically review these papers from the perspective of your commitment and interest in the degree, as well as your overall skill and aptitude for effective and professional writing. Most letters of intent/interest that graduate applicants submit are between 2-4 pages in length.

Recommendation Letters

Graduate school requires a multitude of different positive and effective professional attributes. Faculty attend to the suggestions, feedback and offerings by other professionals regarding your performance in previous institutions, work settings and other professional venues. Recommendation letters may be completed by former co-workers, instructors, supervisors, or any other professionals who can clearly attest to the work, study and/or professional habits and styles of the applicant.

Interview with your program coordinator

In-Person Interviews

The following programs require an in-person interview with the program faculty.

- Counseling
- Education
- Instructional Technology
- Social Work
- Mental Health Nurse Practitioner

This interview is typically 20 minutes in length and is used as a part of the overall assessment of fit within the program of choice.

Certification

Any student seeking teaching certification is required to pass a Pre-Admission Content Test (PACT) for admission to the Alternative Certification Program. The student will then be required to pass two to three certification tests, depending upon the certification area.

<https://tamut.edu/Academics/Colleges-and-Departments/CASE/Graduate-Programs/Alternative-Certification-Program/Certifications%20Offered.html>

<http://catalog.tamut.edu/arts-sciences-education/teacher-certifications/>

Financial Aid FAQs (Frequently Asked Questions)

What are my chances of receiving financial aid? The only way to determine your eligibility for financial aid is to submit a [Free Application for Federal Student Aid FAFSA](#). The likelihood of receiving some form of financial assistance is probably better than most students and their families anticipate.

What is the deadline to apply for financial aid? To receive maximum consideration for aid, the FAFSA and all requested documents must be received by the institution for processing prior to March 15th for the following academic year.

Is there a maximum income level that will disqualify me from receiving financial aid? Most people have the misconception that income is the only factor in determining need for financial aid assistance. However, other variables are considered such as: family size, number of family members in college, age of older parent, savings, investments, and various other allowances to the family's income and assets.

I wasn't married last year, but now I am. Since my spouse filed a separate tax return from mine, do I still need to report his income on the FAFSA? Yes. Information from both income tax forms must be reported if you are married at the time the FAFSA is completed. Add together the amounts requested from the specified lines on both tax forms. By the same token, both of you and any legal dependents for either of you would be counted in the household size. The "type of form filed" would be the more complex of any two different types of tax forms.

I was married last year, but now I am widowed/divorced/separated. How do I complete the income portions of the FAFSA? You should only report the portion of income that was your own, individually, and this can sometimes get complicated. Our office will be glad to assist you in arriving at the proper figures to report. Basically, the W2s from your jobs and any business income/loss that was yours alone are reported as wages, but there are often adjustments shown on the tax form before reaching the reportable bottom line AGI. A percentage of the tax paid will also be calculated, based on the percentage of the joint AGI that was your portion. Other credits and adjustments may be split evenly or attributed fully to either taxpayer, as is applicable and evident. Dependency status of any children must also be established to determine household size. To obtain assistance from this office, please provide copies of tax returns and all W2s involved, and it is usually wise to arrange for an in-person consultation.

Are there other forms that I can fill out in order to be considered for any other grants? The FAFSA is required in order to be considered for all grant programs available through processing by the financial aid department. Grants are considered need based aid. Additionally, if selected for verification, you will be required to submit additional items, which could include various worksheets, tax return transcripts, W2's, etc. These requests will be listed in Banner Self-Serve.

In order to receive financial aid do I have to apply every year? Yes. In order to receive consideration for eligible programs you must file a Free Application for Federal Student Aid (FAFSA) each year. File the FAFSA as close to January as possible. For speedy processing you can apply over the Internet at: <http://www.studentaid.gov> instead of using the paper form.

If my parents are divorced or separated, which parent do I put on the FAFSA? You should provide information from the parent that provided you with the most support in the past year. If the parent who provided you with the most support has remarried, your step- parent's information must also be provided on the FAFSA. Additional guidance on who is considered a parent can be found online at the Federal Student Aid website.

I am expecting a child. Do I count the baby in our household size? If you know you are pregnant at the time the FAFSA is originally filed and if the child is due before classes end in May, the child should be included in the household size. The only exception might be if you will not be the person financially supporting the child (i.e., a single mother still living at home with her parents and not working). If you did not find out about the pregnancy until after the FAFSA was filed, some circumstances permit updating the family size; others do not. Please discuss this with us and we can submit the updates, if they are allowed.

Why can't I apply for financial aid without using my parent's information on the FAFSA form? When you apply for federal student aid, your answers to certain questions will determine whether you are considered dependent on your parents or independent. If you are considered dependent on your parents, you must report their income and assets as well as your own. If you think you have unusual circumstances that would make you independent, talk to your financial aid counselor. Additional guidance on dependent vs. independent student status can be found online at the Federal Student Aid website.

How can I find out how much of my earnings were deposited into my pre-tax retirement account, which needs to be reported in the Other Untaxed Income section of the FAFSA? Examine your W2 forms. Whenever the Box 5 amount is larger than the amount in Box 1, there were untaxed funds going into such an account, even if they weren't individually identified in Box 13 as specified in the FAFSA instructions. Find the difference between these two figures and report that in the Other Untaxed Income section of the FAFSA.

My friend has about the same income and family size as I do, but (s)he received several grant-type awards and I was only awarded a Pell Grant. What can I do to have some state grants added to my financial aid package? You've probably already done all you can do for this year. The most common reason for the difference is one of timeliness. The sooner students apply for aid and the faster they submit any supporting documents and satisfy Admissions requirements, the more likely they are to be included in the "priority group" to whom most of the state grant funds are awarded. State grants are distributed to those "early bird" applicants who have all of their fall requirements completed before summer.

What is verification? And why was I chosen? You should save all records and all other materials used in completing the application because you may need them later to prove that the information you reported is correct. This process is called verification. Students are selected for verification randomly by the federal processor to ensure that information listed on the FAFSA is accurate.

I am not a U.S. citizen; can I still receive financial aid? Maybe; if you are not a U. S. citizen, a permanent U.S. resident with an alien registration card (I-551), conditional permanent U.S.

resident, or eligible noncitizen, you may qualify for Texas state aid if you are a Texas resident. More information can be found on the College for All Texans website. You'll want to complete a TASFA (Texas Application for State Financial Aid), NOT a FAFSA. If you have questions regarding how to complete the TASFA application or if you should fill out a TASFA or FAFSA, contact the Financial Aid Office.

What happens if I drop a class? If you drop a class prior to the census date, you may be responsible for repayment of the difference between the amount of money you received and the amount specified for the new enrollment status. If you drop a class, you must make sure you remain in compliance with our Satisfactory Academic Progress (SAP) policy.

What happens if I withdraw? If you withdraw completely or drop below ½ time status, you may be responsible for repaying money received from financial assistance. You will be academically ineligible for financial aid, if you return to school and fail to remove all academic deficiencies. Your grace period begins to count down and if you fail to enroll within 6 months, the repayment will begin on your student loans.

Will the financial aid transfer from one school to another? No. Financial aid does not transfer from school to school. Students planning to transfer to another school should contact the Financial Aid Office at both schools to find out what is required.

Why is the maximum amount of loan money limited? Students applying for the Federal Direct Loan are subject to annual and aggregate loan limits that are based on the academic level, dependency status, and length of the academic program. Loan limits and other information may be reviewed at the Federal Student Aid website <https://studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized#how-much>.

How do I make sure I completed my required counseling and/or Master Promissory Note (MPN) for my loan(s)? Log on to Studentaid.gov using your FSA ID and password, then look for the tab that says "I'm a student". Look for the "Counseling" heading, and Master Promissory Note.

What if my financial assistance is not available by the due date for my tuition? Students may apply for an emergency loan with the business office or set up a tuition payment plan to help pay for certain semester educational expenses. The student must meet specific academic requirements to be eligible. Yes, there is a small semester loan fee rate but it is minimal compared to other alternatives.

I am dually enrolled at two colleges. Should I apply for aid at both schools? As a general rule, no. The federal form should be completed only once a year, and listing the proper school codes on the FAFSA ensures all schools will receive the same report. Federal funds, such as the Pell Grant, can only be received from one school, however, during any given semester, so you generally will want to draw the aid from the school where you take the most coursework; the school from which you are seeking a degree. If you allow two schools to award you, the central processors will notify both schools, and you will be asked to repay one of the institutions. [Some state and agency funds, however, can be applied at both institutions, and merit-based scholarships should always be pursued.] On a case-by-case basis, an individual consortium agreement could be granted, usually in cases where the "home" school (school where you are

pursuing the degree) is not currently offering all of the courses needed to complete your degree. In these cases, the course(s) at the "host" school where you are able to enroll in the needed coursework is added to the courses in which you are enrolled at the home school and aid is paid on a slightly increased cost of attendance budget by the home school. There is additional paperwork and monitoring involved, but if you need this assistance, visit with our Financial Aid Director.

What is a financial aid warning? A warning is granted to a student that does not meet Satisfactory Academic Progress (SAP) to give the student a semester to bring up the GPA or complete the hours needed in order to meet SAP and be eligible for Financial Aid for the next semester.

What must I do to maintain Satisfactory Academic Progress (SAP)? Refer to the Satisfactory Academic Progress (SAP) policy for detailed information.

How do I apply for a Parent PLUS Loan? Parents of dependent students are eligible to apply for a Parent PLUS Loan. This loan is credit-based and, if approved, can be borrowed to cover the student's cost of attendance that the student's other financial aid does not cover.

If you are interested in receiving this award, you will need to apply for the PLUS loan for the correct award year.

To apply for the PLUS loan please follow the instructions below:

Go to <https://studentaid.gov>

The parent must sign in using their U.S. Department of Education Personal Identification Number (PIN) or login/password

Select Request Direct PLUS loan

Select Parent PLUS for loan type on bottom of page

Follow steps to complete the application and credit check

The results of the credit check will be given immediately.

If your credit is approved, you must:

Complete PLUS Loan Counseling on <https://studentaid.gov> - PLUS Counseling is voluntary unless required by the Department of Education. Parents will be contacted by the Department of Education if this is required.

Complete a PLUS Master Promissory Note. You may see if you have already completed a PLUS Master Promissory Note, by signing in at <https://studentaid.gov> and checking under "Completed MPN's."

If your credit is denied, your options are:

Undecided OR I will not pursue the parent PLUS loan. If this option is selected the Financial Aid & Scholarships Office will offer the student an additional unsubsidized loan if their budget allows.

Pursue an endorser. If this option is selected you will need to have your endorser complete an application on <https://studentaid.gov>, and if approved they will have to submit the ENDORSER Disbursement Authorization form to the Financial Aid & Scholarships Office.

Appeal decision. If this option is selected you will complete an appeal on <https://studentaid.gov>

What is Cost of Attendance? Is this the amount that is owed to the Business Office? The cost of attendance (COA) is an estimate of what it costs the typical student to attend Texas A&M University-Texarkana. Your cost of attendance (COA) doesn't just cover your college tuition; it takes into account your basic living expenses too. This amount is not owed to the Business Office. The amount owed to the Business Office can be found in Web for Students under TouchNet Payment Gateway. Please note you can only receive aid up to your Cost of Attendance.

How many hours do I have to take to receive Financial Aid? To receive loans, a student must be in at least six (6) hours for the semester in which the loans are received. The Pell Grant pays at a prorated amount up to twelve (12) hours. Undergraduates are awarded based on 12 hours of enrollment. If you plan to take less than 12 hours for the semester, please note that there is a possibility of loan money being owed back to the university since your Cost of Attendance will reduce. You can only receive aid up to your Cost of Attendance. The amount owed will not be known until we recalculate your cost of attendance on Census Day, which is 12 days into the semester.

Where can I check to see how much loans I have taken out? Students are able to check their loan amounts at the National Student Loan Database System by visiting www.nslds.ed.gov. Click on "Financial Aid Review" and sign-in using your FSAID. You will be able to view all your loans and Pell Grants you have accepted.

What are my financial aid options if I have met my limits for loans or ineligible for aid? The option a student can pursue if no aid is available to them is to apply for a private loan. More information on private loans can be found under Types of Aid on the Financial Aid webpage. The link is also provided below:

<http://www.tamut.edu/Admissions/Enrollment-Services/Financial-Aid/Types-Of-Aid/Alternative-Loans.html>

Congratulations, You've Been Accepted...now what?

Digital Backpack

Workspace ONE is a multi-faceted digital workspace platform that enables TAMUT IT to facilitate enhanced device management and seamlessly deliver applications campus-wide.

Powered by Workspace ONE, Digital Backpack is the portal which allows users to access EagleID applications (Blackboard, Presence, Eagle CONNECT, etc.) with a single log-in, on any device, any time, as long as you have an Internet connection! Other applications (AceMail, Web for Students, etc.), can be accessed through Digital Backpack by entering the necessary log-in credentials.

By integrating access control, application management and multi-platform endpoint management, Workspace ONE delivers on meeting critical educational demands and the academic business needs of students, faculty, and staff.

<https://tamut.edu/About/Administration/Information-Technology/WorkspaceONE.html>

Web for Students Log In

You may access Web for Students via the Quick links menu at www.TAMUT.edu or directly at: <https://eagles.tamut.edu/texp/twbkwbis.P WWWLogin>

This site will be used to register for classes, review degree progress, review unofficial transcripts, view class schedule and a multitude of other areas. This is where you will find your student information.

AceMail Login

AceMail is your student email address and will be your primary method of communication with the university. All university correspondence will be sent to your AceMail. It is important to log into your AceMail account at least once per day to review any messages you may receive. This is also the primary communication tool to communicate with your professors.

Attention Students, Google has changed the login page to a single sign on page. Please use your FULL email address now to access your account.

Example user name: firstname.lastname@ace.tamut.edu

Example Password: 01152013!Ace (Date of Birth in this format MMDDYYYY with !Ace added to the end)

<https://tamut.edu/ace-mail-login.html>

Blackboard

Blackboard is our Learning Management System (LMS) and is used for all online classes. It is important to log into Blackboard daily to review any assignments given by your professors and check grades and progression through your courses. To login, your EagleID is the first four letters of your last name combined with the last four numbers of your Campus Wide ID (CWID). You will not have access to courses until the first day of class has begun. Visit the STUDENT HELP page for information and training.

<https://www.tamut.edu/about/administration/Information-Technology/Blackboard.html>

Help Page

<https://www.tamut.edu/Academics/Online-Education/Student-Training/index.html>

DegreeWorks

DegreeWorks is your Academic GPS to navigate your way to graduation successfully.

Texas A&M University-Texarkana offers the DegreeWorks Evaluation & Planning System for our degree-auditing and degree-tracking tool. DegreeWorks is an online program that compares your academic coursework to your major requirements. You can use it to track your academic progress toward a degree, review the requirements you have satisfied, and plan the courses you can take to complete your remaining requirements.

Students are encouraged to review their DegreeWorks plan often, especially before registration each semester, to ensure they are registering for the correct courses and to ensure the university has the correct degree information on file.

Students can also use DegreeWorks to conduct "what if" analysis to see how the courses they have taken fit into a different major.

DegreeWorks provides an online audit of your progress toward a specific degree. With DegreeWorks you can see:

- Courses and credit hours earned as applied toward your degree program
- Catalog requirements in effect when you choose a major
- All requirements necessary to receive a specific degree
- Transfer credits used to satisfy degree requirements
- Courses for which you are currently registered (listed as in-progress or 'IP')
- Elective courses that do not apply to specific degree requirements, but do apply toward overall earned hours and cumulative GPA
- Your 3 crucial GPA's for Graduation: Overall, Institutional & Major

- DegreeWorks does not take the place of seeing your academic and faculty advisors. DegreeWorks is a tool used to assist you and your advisor in planning your academic future on the road to graduation.

<https://www.tamut.edu/Admissions/Enrollment-Services/Registrar/Degreeworks/index.html>

Eagle Wifi

Wifi is available for all A&M-Texarkana students. The link below will show how to log into the Eagle Wifi based on the device of your choice.

https://tamut.edu/about/administration/information-technology/tamut_wireless.html

ISITE

Information Technology provides the infrastructure and the information that connect the A&M-Texarkana community. With service as our focus, we help A&M-Texarkana faculty, staff and students get what they need from technology.

<https://tamut.edu/about/administration/information-technology/index.html>

EagleSync

Keep up with all campus events on your mobile device using the eaglesync app available for free in the app store!

<https://tamut.edu/campus-life/Campus-Activities-and-Events/Campus-Activities/eaglesync.app.html>

Student ID card

Having a student ID is helpful in many ways:

- Utilizing library resources
- Accessing the Patterson Student Center
- Attending events and activities on campus
- Providing building access if you live at Bringle Lake Village
- Use as payment in the cafeteria (if meal plan is purchased)
- Paired with our discount card, receive discounts at local businesses around Texarkana

To obtain a student ID card, please use this link: <https://tamut.edu/campus-life/StudentID/index.html>

The Testing Center

At Texas A&M University-Texarkana students and members of the community can take advantage of a variety of testing programs and services to support their educational, career and personal goals. The Testing Center provides information and registration materials and serves as a testing site for several national, statewide and university testing programs that are required for admission to the university, placement in classes and graduation.

The Testing Center is responsible for the administration and proctoring of make-up and select standardized exams.

<https://tamut.edu/Academics/Student-Support/Testing-Center/index.html>

Parking Tag

The operation of any vehicle on the A&M-Texarkana campus is a privilege granted by the University and not an inherent right of any faculty/staff member or student. Each vehicle operator is responsible for knowing and following the laws and regulations enforced. All faculty/staff and students who park on the University campus must purchase a parking permit from the University Police Department (UPD) or the Business Office in the University Center. Purchase of a parking permit does not guarantee a parking place on campus. The University is not responsible for fire, theft, damage to, or loss of any vehicle and/or its contents while parked or operated on University property.

All A&M-Texarkana employees and students that park a vehicle on A&M-Texarkana property must have a current parking permit. A&M-Texarkana parking permits can be purchased at the UPD in the Central Plant Building or at the Business Office in the University Center. Parking fees and fees for additional vehicles will be pro-rated as follows:

Fall through Summer	\$30.00
Spring through Summer	\$20.00
Summer only	\$12.00
Second vehicle permit	Refer to current Fall, Spring or Summer semester
Replacement permits	\$5.00 This permit is only a replacement for a stolen permit or a wrecked vehicle where the parking tag was destroyed.

<https://tamut.edu/Parking/>

Academic Policies

Student Code of Conduct

Academic Integrity

Academic honesty is expected of all students enrolled at Texas A&M University-Texarkana. Cheating on examinations, unauthorized collaboration, falsification of research data, plagiarism, and undocumented use of materials from any source constitutes academic dishonesty and may be grounds for a grade of 'F' in the course and/or disciplinary actions without the option of dropping or withdrawing. The university defines plagiarism as "taking and using as one's idea the writing, invention, expression, or ideas of another person."

Student Honor Code

Texas A&M University-Texarkana expects high standards that include academic honesty, personal integrity, and ethical, academic behavior of all its students. Reverence, relentless curiosity, and a willingness to participate are essential qualities of an emerging scholar, and the university encourages these qualities. A student's personal integrity, ethical behavior, and sense of honor contribute to a respectful and positive academic climate allowing all students to develop as scholars and reach their greatest academic potential. Since students are responsible for maintaining an academic climate based on trust and respect, they should report any activity threatening a climate conducive to learning to an instructor or administrator.

Academic Standing

Graduate students must maintain a minimum 3.0 cumulative grade point average to remain in good standing.

Probation and Suspension Appeals

Academic Probation & Suspension Policy Guidelines

A student's academic status at the university is determined at the end of each fall, spring, or summer semester using the student's cumulative and in some cases semester grade point average (GPA). The student's academic status governs his or her re-enrollment status and determines any conditions associated with re-enrollment or denial of enrollment for a subsequent term. Students being placed on academic probation or suspension will be notified in writing at the end of each term. However, this policy statement is the formal notification to all students of the conditions that determine academic status and the consequences for each term, regardless of individual notification.

The purpose of academic probation and suspension is to make the student aware of the University's concern that satisfactory academic progress is not being made in his or her course

of study. Early notification of this concern maximizes the student's opportunity to make appropriate adjustments that will result in remaining in good standing. Each student is responsible for knowing his or her academic status and the regulations that apply.

Texas A&M University-Texarkana will not admit students on suspension from other institutions until their specified periods of suspension expire unless the institution that placed the student on suspension grants approval. Students who register for classes by providing false information will be withdrawn from all classes without tuition or fee refund.

A student's academic standing is part of their academic history and will be recorded on the official academic transcript.

The university will impose enrollment restrictions as a result of suspension only at the end of the fall and spring terms.

Length of Suspension

The length of suspension is for one calendar year for both undergraduate and graduate students. After the period of academic suspension has passed, the student may apply for readmission and enroll on a probationary status.

Suspension appeals and early re-entry

Graduate students who wish to appeal their academic suspension may do so through the Dean of Graduate Studies and Research. Early re-entry is possible only once with permission from the Provost and Vice President of Academic and Student Affairs. Only extenuating circumstances warrant such action. Graduate students who re-enter on academic probation, must maintain a cumulative GPA of 3.00 or higher to prevent being suspended for another one year period.

Texas A&M University-Texarkana reserves the right to deny admission to a student whom another college has suspended even though the suspension period has expired.

Probation policy for Graduate Students

- Graduate students may be placed on probation after completion of 12 credit hours if the cumulative GPA is below 3.0
- Students will remain on probation until he or she raises the cumulative GPA to 3.0 or above.
- While on probation, students must maintain a semester GPA of 3.0 or higher.
- A student on probation may be suspended if both the semester GPA and cumulative GPA fall below 3.0

Suspension Policy for Graduate Students

- At the end of a fall or spring semester, graduate students on probation will be suspended if their semester GPA and overall GPA fall below a 3.0.

Academic Suspension Appeal Form

If a student wishes to appeal their academic suspension, please fill out the [Academic Suspension Appeal Form](#) and submit to the Office of Graduate Studies.

<https://tamut.edu/Academics/Colleges-and-Departments/OGS/PDFs/academic%20suspension-appeal-form.pdf>

Grading System

Calculating GPA

Grade Notification

Grades are available via *Web for Students* at the end of each semester and mini-term. The university does not mail grades. Students should log on to *Web for Students* to obtain their grades. Please refer to the semester schedule calendar for the date by which the instructor must submit grades each semester.

Note: See “Grade Disputes, Grievances, and Appeals Processes” below for more information.

Grades: Meaning and Value

Scale	Grade	Interpretation	Grade Points
90-100	A	Excellent	4
80-89	B	Good	3
70-79	C	Average	2
60-69	D	Pass	1
<60	F	Fail	0
	X	Incomplete	0
	W	Withdrew	0
	DR	Dropped	0
	S	Satisfactory	0
	U	Unsatisfactory	0
	CR	Credit Only	0
	NG	No Grade	0
	K	Grade not submitted	0

Grades

Grade Point Average (GPA)

The university computes the GPA dividing the grade points the student has accumulated by the number of hours for which the student receives a grade, other than X, W, S, U, K, or NG.

The university bases the cumulative GPA on all previous credit the student attempted at the undergraduate or graduate levels. When a student repeats a course, the university will only use the grade for the last enrollment for that course (even if the grade is lower) for computing a cumulative GPA. The university will use the second grade to determine credit the student earned for the course and will invalidate the first credit earned for the course. No one may erase a grade from a student’s record.

The university shall exclude academic work at foreign colleges, universities, or preparatory schools as well as developmental-education courses from GPA calculation.

Satisfactory-Unsatisfactory (S/U) Grades

The university will evaluate certain courses on a satisfactory or unsatisfactory (S/U) graded basis rather than through the traditional letter-grade system. The university awards credit hours for courses in which the student receives an "S." However, the university does not award grade points, and the university does not include the credit hours in computation of grade point averages.

The student may count only a grade of "S" toward fulfillment of degree requirements. A student in no case may apply more than three S/U graded courses toward fulfillment of the requirements for graduation. A student cannot earn credit hours with a grade of "U," and a grade of "U" does not count against the computed grade point average.

The class schedule and the syllabus presented to students on the first class day for that course will clearly identify S/U graded courses. Officials will not change courses from S/U-graded courses to letter-graded courses or from letter grades to an S/U system after the first regularly scheduled meeting of the class. The Veterans Administration (VA) requires Texas A&M University-Texarkana to calculate GPA for courses fulfilling graduate-degree requirements. Note: For VA purposes, an "S" equals 3.00, and a U equals 0.00.

Guidelines for Assigning an Incomplete Grade "X"

1. The instructor may give an incomplete grade ("X") when a student's work is satisfactory in quality; but, due to circumstances beyond his or her control, the student has not completed the work by the end of the semester.
2. The student must contact the instructor to initiate the request for a grade of incomplete and, if the instructor grants the request, to initiate discussion with the instructor concerning fulfillment of remaining course requirements in a timely manner.
3. If the faculty member agrees to the student's request, the faculty member must complete an "Incomplete Grade" form detailing the circumstances that prevented the student from completing the course and listing the remaining requirements for completing the course. The deadline for completing the course work is the last class day of the next long term immediately after the term in which the instructor posted the incomplete grade. If the student does not complete the work by that time, the university will automatically convert the incomplete grade to a grade of F except in cases of pregnancy or medical emergencies.
4. The student, instructor, and dean must sign the completed "Incomplete Grade" form. The student may access the form on the university Web site located in the "Faculty Forms" section. In cases where the student is unavailable, the student may give written agreement by fax, e-mail, or letter. A representative of an incapacitated student must contact the Registrar's Office for further instructions.
5. The student should submit the original copy of the "Incomplete Grade" form to the Registrar's Office. The faculty member should maintain a copy; the faculty member

should give or mail a copy to the student; and the dean's secretary should file a copy of the form in the dean's office.

6. In rare cases, the instructor may assign incomplete grades for every student in a course. In this case, one "Incomplete Grade" form for the entire student roster will suffice, and the form requires no student signatures.

No Grade (NG) Designation

1. Under very unusual circumstances and with appropriate documentation, an instructor may recommend to the dean of his or her college that the dean give a No Grade "NG" as a final grade in a course.
2. The student must contact the instructor to initiate the request for a No Grade and provide the required documentation. If the instructor believes that extenuating circumstances warrant a grade of NG, the student, instructor, and dean must sign the "No Grade" form. Locate the form on the university Web site located in the "Faculty Forms" section. In cases where the student is unavailable, the student may give written agreement by fax, e-mail, or letter. A representative of an incapacitated student must contact the Registrar's Office for further instructions.
3. The student should submit the original copy of the "No Grade" form to the Registrar's Office. The faculty member should maintain a copy, the faculty member should give or mail a copy to the student, the faculty member should send a copy to the Offices of Financial Aid and Veteran Services, and the dean's secretary should file a copy in the dean's office.
4. If the student received financial aid or veteran's benefits for the course, he or she is responsible for contacting the Offices of Financial Aid and Veteran Services regarding any adverse effects the grade of NG may have on the student's financial aid or benefits.

Recording and Changing Grades

After reporting a student's grade to the Registrar's Office, the instructor may not change any grade other than "X" unless he or she has made an error in calculation. The instructor shall provide written documentation of the error to the Registrar's Office by completing the appropriate Grade Change form.

The instructor must submit grades by the deadline stated by the Registrar's Office for the semester in which the student earned the grade. The instructor may erase no grade from a student record.

Grade Disputes, Grievances, and Appeals Processes

A student with a grievance regarding a course grade should attempt to resolve the issue by conferring with the course instructor. A student challenging a final grade must show the instructor's judgment was unfair based upon some basis other than performance; standards different from those applied to other students in the same course section; or a substantial, unreasonable, and unannounced departure from previously articulated standards or the syllabus. The burden of proof lies with the student.



For additional information regarding the formal “Grade Grievance and Appeal Process,” please refer to [UP 13.02.99.H0.01 “Discussion and Resolution of Grade Disputes, Grievances, and Appeal Processes”](#).

Transfer of Credit

The university will accept a maximum of 12 hours of graduate level course work as transfer credit from another regionally accredited institution if the student’s advisor and dean of the college approve the transfer of credit. The university can only accept transfer credit for students in master’s degree programs in which the student earns a grade of “C” or better. Additionally, for master’s degree seekers, transfer courses must have been completed within five years of admission to graduate studies at Texas A&M University- Texarkana. For students in doctoral programs, only approved courses in which the students earned a grade of "B" or better are accepted for transfer.

For students in master’s programs, the courses being transferred must be less than five years old. If older than five years, special permission is required by the program coordinator, Dean of the College, and Dean of Graduate Studies.

For students in doctoral programs, ALL coursework, whether completed at A&M Texarkana or transferred from another institution must be completed within 10 years from the date of admission into the doctoral program. All transfer credit counting toward the doctoral degree must be approved by the student's advisor, College Dean, and Dean of Graduate Studies. Please see the "Doctoral Program Handbook" for further information.

Non Degree status

Graduate students who are not currently seeking a degree should contact the Office of Graduate Studies and Research or a faculty member to discuss options. No more than 12 SCH earned as a non-degree seeking student may apply toward a graduate degree. Students should declare a change in status prior to the completion of the 12 SCH. Non-degree seeking students must submit an official transcript from the last college they attended and a transcript showing a bachelor's degree.

Degree Completion

Application for Graduation

Candidates must officially apply for graduation in the Office of the Registrar **one term prior to** the term in which they plan to graduate. Students must file applications no later than the date specified in the academic calendar. If the student does not graduate in the term for which he or she applies, he or she must reapply for graduation.

Graduation Under a Particular Catalog

Both graduate and undergraduate students must meet the graduation requirements listed in the catalog governing the first semester in which they enrolled in residence as a degree-seeking student. If the student has not enrolled in the university in the past five years, he or she must meet graduation requirements and policy statements in the catalog in effect at the time of re-entry as a degree-seeking student.

The student may also choose to graduate under any catalog published subsequent to the time of re-entry. The option to graduate under older catalog editions depends upon whether the university still offers programs and courses listed in the older catalog.

Only with special approval may a student graduate under the requirements of a catalog issued over five years prior to the student's date of graduation. The university grants this permission in rare cases where extenuating circumstances exist and extreme hardship may result. The appropriate dean may authorize a limited extension.

Note: The term "graduation requirements" applies to course, grade-point averages in three areas, proficiency, and other specified requirements for graduation. Students seeking teacher certification must meet current certification requirements listed in the catalog in effect at the time of enrollment as a degree-seeking student provided that the student meets all requirements and provided the student completes all degree and certification requirements within a five-year period.

Note: Any person who has completed their first degree at Texas A&M University - Texarkana and re-enters to seek a second degree will be listed under the catalog in effect at the time of entry to seek the second degree or any subsequent catalog. The student may not select a program which the university phased out prior to the student's re-entry.

Masters Graduation Requirements

The following is a checklist university staff uses to determine eligibility for graduation. The following checklist will validate progress:

1. Students must complete an approved master's degree program. Students must follow the "Official Degree Plan" A&M-Texarkana has issued. (Students may choose

to complete a six (6) SCH thesis as part of their degree program.) **Note:** Consult section on “Graduation Under a Particular Catalog.”

2. Students may transfer no more than 12 SCH of graduate-level course work from another regionally accredited institution and have the university apply those credits toward a master’s degree at A&M-Texarkana.
3. Students may apply no more than 6 SCH of special-format courses (597, 589, and/or 529) to degree requirements.
4. Students may apply no more than 9 SCH of S/U-graded courses to degree requirements.
5. Students may not apply courses they have taken more than five years prior to admission to the graduate-studies program to their degree. The dean may give special approval to apply such courses to a particular degree.
6. A student’s degree plan must not be over five years old.
7. Students must complete all “X” grades prior to graduation.
8. Students must achieve the following grade-point averages:
 1. 3.00 or above on all graduate work attempted in major field of study or area of concentration (Major GPA);
 2. 3.00 or above on all graduate courses attempted at A&M-Texarkana (Institutional GPA);
 3. 3.00 or above on all graduate course work (Cumulative GPA).

Note: The university will not count grades lower than “C” toward a graduate degree, but the university will use those grades to calculate the GPA. The university considers a course with a grade of “D” or “F” completed, and the GPA will reflect those grades.
9. The university will calculate into the final grade all graduate course work the student has taken prior to graduation.
10. The student may apply, upon recommendation of the instructor and approval of the college dean, a maximum of two (2) 400-level undergraduate courses toward fulfillment of graduate-degree requirements. When taking a 400-level course for graduate credit, the student must complete additional work beyond the quality and quantity of work, which distinguishes graduate instruction (See "**Enrollment in Undergraduate Courses for Graduate Credit**" in the Graduate Studies section of this catalog under [General Academic Policies](#)). Graduate courses are numbered 500 and above.
11. The specific college may require students to pass a comprehensive examination covering work within the master’s degree program including, if applicable, an acceptable defense of the thesis. For programs that do not require a comprehensive

exam, the student must earn a minimum grade on a required capstone course. (See the requirements for the student's particular degree.) A student who fails to pass the comprehensive exam must complete whatever further courses or additional study the advisor requires to correct the deficiencies. If the student fails a second time, he or she may not take the exam again without special permission of the dean of the college. Students who fail to achieve the required minimum grade on the capstone course must repeat the course.

12. Students must submit the completed application for graduation by the date published in the schedule of classes.
13. The university must have a copy of all official transcripts on file with the Office of the Registrar.
14. Students who enroll off campus during the semester they expect to graduate **will be responsible** for submitting official transcripts to the Office of the Registrar before their degree can be awarded. The university must record final grades from all courses the student has taken at another university on a student's Texas A&M University-Texarkana transcript. This requirement includes cross-registered courses, CLEP exams and courses completed through the course-exchange program. Failure to submit official transcripts by the deadline stated by the Office of the Registrar will prevent the degree from being awarded for the intended graduation term. Students whose degree is not awarded for the intended graduation term, will be required to apply for a future term.
15. In order for a student to receive his or her degree, diploma **and** participate in commencement, he or she must have completed all degree requirements (including passing comprehensive exams) and have a **zero** balance on their account by the Friday one week prior to the graduation-commencement ceremony.

Doctoral Graduation Requirements

The successful completion of a doctoral degree requires several different elements including: coursework specific to the student's plan of study totaling no less than 60 semester credit hours, a passing score on the comprehensive examinations, and the successful defense of a dissertation. Because this program requires specific coursework mapping and planning, and contains such a high degree of individualization, students are referred to the "Doctoral Program Handbook" for more information on the necessary steps to successfully graduate with a doctoral degree.

Preparation of Dissertation & Thesis

Graduate students that are completing a thesis or dissertation for their degree program can follow these links to the Texas A&M University-Texarkana thesis and dissertation manuals as well as the Doctoral Program Handbook. If you have questions about submission deadlines, the

thesis or dissertation process, Proquest or acquiring copies of your dissertation or thesis, contact your program.

Thesis Manual for Graduate Studies

Thesis Manual

https://tamut.edu/Academics/Colleges-and-Departments/OGS/PDFs/Thesis_Manual.pdf

Education Leadership Doctoral Program Handbook

Doctoral Program Handbook

https://tamut.edu/Academics/Colleges-and-Departments/CASE/Graduate-Programs/Education%20Leadership/Doctoral_Program_Handbook_Jan2020.pdf

Dissertation Manual for Doctoral Studies

Doctoral Program Handbook

<https://tamut.edu/Academics/Colleges-and-Departments/OGS/PDFs/Dissertation%20Manual%20Updated%20August%202021.pdf>



Financial Resources

Tuition and Fees

Texas A&M University-Texarkana will implement a new guaranteed tuition and fee program effective in fall 2014 for all undergraduate and graduate students. The program is approved and endorsed by The Texas A&M University System Board of Regents. The initiative will benefit students and their families by guaranteeing that tuition and mandatory fees are locked in for the length of the plan, promoting timely completion of undergraduate and graduate degree programs.

New students will be assigned a cohort based on the classification in their first semester of enrollment. Continuing students will be assigned based on their current classification.

The GRADUATE cohort is a Two Year program.

The DOCTORAL cohort is a Four Year program.

Students may choose to opt out of the Guaranteed Tuition Program.

If you have questions, or would like to learn more about the guaranteed tuition and fee program, please contact the Business Office at business.office@tamut.edu or call 903 223-1354.

<https://tamut.edu/Admissions/Enrollment-Services/Tuition-and-Fees/index.html>

Graduate Assistantships

A&M-Texarkana offers enrolled students a wide variety of on-campus jobs, as well as several opportunities with local off-campus organizations.

The Career Services department assists students, alumni, and employers with employment opportunities.

Students and alumni seeking internships, full time or part time jobs and employers posting internships and full time /part time jobs, access Hire an Eagle powered by Handshake.

For further assistance, please contact Career Services at (903) 334-6707 or career.development@tamut.edu.

https://tamut.edu/About/About-TAMUT/employment/Student_Graduate_Assistants.html

Graduate School Scholarships & Fellowships

All students are encouraged to apply for any scholarship and fellowship that is available. Please email Graduate.Studies@TAMUT.edu to request a list of available scholarships and fellowships.

Student Financial Aid

Texas A&M University-Texarkana offers many financial aid options to help pay for your college expenses. We recognize that financial assistance is an important key to your educational goals and success. We are committed to helping you secure your dreams at Texas A&M University-Texarkana by maximizing sources of governmental, state and institutional funding.

To better assist our students, we offer one on one counseling to answer any questions or concerns you might have. We also offer a financial literacy program to better educate our students on making the right financial choices.

In order to receive financial aid, all students must complete the Free Application for Federal Student Aid and list Texas A&M University Texarkana (school code 031703) on their FAFSA. All students will need a FSA ID to complete a FAFSA.

<https://tamut.edu/Admissions/Enrollment-Services/Financial-Aid/index.html>

Veteran Services

Mission Statement

We will maximize the success of our military community students through communication, resources, and programs designed specifically for this distinguished population. We believe in creating a supportive atmosphere aimed at fostering personal growth, community building, and inspiration to succeed. Our goal is to fully prepare our students with the knowledge, skills and confidence needed to achieve their life ambitions.

<https://tamut.edu/Admissions/Enrollment-Services/Veterans-Services/index.html>



Registrar

Academic Calendar

<http://catalog.tamut.edu/academic-calendar/>

Catalog

<http://catalog.tamut.edu/>

Commencement

The university restricts participation in the commencement ceremony to those students who have completed all graduation requirements as indicated and have a zero-account balance. The university holds commencement ceremonies in May and December. Students completing degree requirements in August may participate in the December commencement ceremony. The university provides details about the ceremonies when the student applies for graduation. Regalia for commencement must be purchased through the Campus Bookstore.

Diploma

Diplomas are available for pick-up or mailed within two-three months following graduation activities. Please contact GRADUATION@TAMUT.EDU if you have any questions regarding the status of your diploma.

Replacement Diploma

Students who have graduated from Texas A&M University-Texarkana can purchase a replacement diploma if the original has been lost, stolen, or destroyed.

Replacement diplomas can be requested online via the Registrar Office Marketplace, and can be mailed or picked up. Students can pick up their replacement diploma at the Enrollment Services counter located on the 1st floor of the Academic and Students Services (BASS) building. There will be an additional fee for replacement diplomas that are mailed.

Diplomas will be ordered approximately March 1, June 1, and October 1. Diplomas will be mailed via certified mail if the mailing fee has been paid.

Name on Diploma

The name printed on the replacement diploma will reflect the legal name on file with the University.

To receive a replacement diploma in another name, the Student Name Change Form must be submitted along with one form of acceptable documentation. Acceptable documents for legal name change are driver's license, social security card, divorce decree, or marriage license.

Replacement Diploma Fees

Replacement diploma: \$10

*Mailing fee: \$15

All replacement diplomas are mailed via certified mail. The University is not responsible for incorrect or incomplete address information.

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

<https://tamut.edu/Admissions/Enrollment-Services/Registrar/FERPA.html>

Transcripts

To request a transcript, please utilize the link below.

<https://www.tamut.edu/admissions/enrollment-services/registrar/transcriptrequest.html>

Student Information Update

To update student information, please utilize the link below.

<https://tamut.edu/admissions/enrollment-services/registrar/StudentForms.html>

International Students

Texas A&M University-Texarkana strives for excellence in its global engagement efforts and offers world-class educational experience to international students. Our scenic university located in Northeast Texas offers impressive degrees within the College of Business, Engineering, and Technology and the College of Arts, Sciences, and Education. Faculty and staff's dedication to academic excellence, student success, and community leadership helps create an environment that places TAMUT as the premier institute of higher education in the Ark-La-Tex region. Our growth as an institution is enhanced by the interactions between our global and domestic community.

The International Student Services staff is available to assist international students to become a part of A&M-Texarkana.

<https://tamut.edu/Admissions/Apply/International/index.html>

Office of Research and Sponsored Projects

The mission of the Office of Research and Sponsored Projects (ORSP) is to promote, facilitate, and enhance research, scholarly activities, grants, and sponsored projects and provide services to the university community in research-related training and development, funding opportunities, and securing external funds from public and private agencies. The ORSP helps students, both undergraduate and graduate, find funding opportunities for their research and scholarly endeavors. The office supports student research activities through all project stages – from the initial planning to project completion.

<https://tamut.edu/About/Administration/ORSP/index.html>

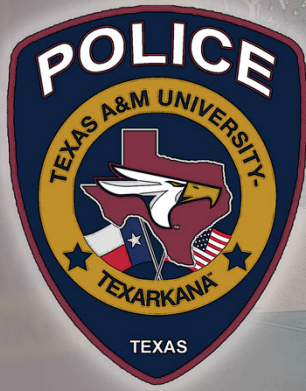
John F. Moss Library

The Texas A&M University-Texarkana library is named in honor of the university's founding president, Dr. John F. Moss. It is located on the south side of the third and fourth floors in the University Center. Patrons may use the lobby elevators or north stairwells to access the entrance on the third floor. The south stairwells on the third and fourth floors are emergency exit only and alarms will sound if used.

The library is a spacious (30,157 sq ft), modern facility with large windows overlooking the campus and lake. It has been designed to provide students, faculty, and visitors with a variety of common spaces to appeal to individual preferences and needs including casual seating, comfortable lounge areas, study nooks, group and individual study tables as well as group study rooms. Casual seating and study tables extend into both the third and fourth floor lobbies just outside the library's walls.

For users' convenience, the library provides the following amenities: KIC, the Knowledge Imaging Center, which offers the ability to copy pages from books, resize, digitize and e-mail documents, or save as media files; an open computer lab for class assignments or research; computer print stations (black & white or color); scanners; the Commons Area for Leisure Reading with Best Sellers; magazines and newspaper rack; Media Services provides media equipment (digital cameras, camcorders, calculators, USB headsets, Nooks, Kindles, Notebooks); and two study rooms for collaborative study. Supplies Services offer kits containing items needed for projects as well as everyday items such as scissors, stapler, hole punch, etc., bibliographic instruction; exhibitions by regional artists and resources in a wide variety of formats.

<https://tamut.edu/Library-Services/index.html>



University Police

Mission

It is the mission of the TAMUT Police Department to support the University's core mission of higher education by establishing and maintaining a campus environment that is safe, and conducive to learning. To this end, the University Police Department will strive to create a tangible perception of safety throughout the campus community through visibility, vigilance, and service. The University Police Department is committed to the suppression of crime and preservation of order, and will endeavor to achieve these conditions through fair, courteous, and impartial enforcement of the law. The University Police Department will provide service to the campus community with the highest level of professionalism and ethical standards.

Vision

Service Before Self. Honor Before All.

<https://tamut.edu/About/Administration/University-Police/index.html>

Student Services

Athletics

<https://www.tamuteagles.com/>

Bookstore

<https://www.bkstr.com/texasamstore/home>

Student Involvement

Your college experience is not only about textbooks and classes, but making friends, joining clubs and organizations, and getting involved. There is never a dull day when you are an Eagle! The Campus Activities Board is always planning a fun event or concert to engage all students, so if your focus is to pledge a Greek organization, attend a poetry slam contest, attend a sporting event, or just make life-long friends, A&M-Texarkana is your place for an exciting campus life!

The culture at A&M-Texarkana is one of community, and you will feel that community spirit the day you step on campus. If you live on campus, you will receive the royal treatment moving into your residence hall room and will start to make friends immediately as you learn your way around. If you ever need help, from advising to writing a paper, our Success Center is there to give you the support you need. You will know from the start that every student, every professor, and every staff member is here to ensure you not only get the best education, but the best campus life experience.

<https://tamut.edu/Campus-Life/index.html>

Computer Labs

The library's open computer lab contains 36 computers, a black-and-white printer, color printer, and 2 scanners. The computer lab operates according to library hours, but computers will begin the shutdown process 15 minutes before closing time. Remember to save your work before the computers shut down and retrieve your flash drive! University computers are reserved for school work related purposes. If the lab is at capacity and you are using a computer for personal rather than school use, you may be asked to log off so that another student may work. All students are required to comply with the university's policy on proper use of computer resources.

Lab Tech

Computer lab technicians are stationed at the help desk in the library computer lab during designated hours. Lab techs can assist you in logging in, printing, using various computer software, and online learning tools such as Blackboard, and troubleshooting technical problems. Request assistance at the service desk if a technician is unavailable.

<https://tamut.edu/library-services/Services/Computer-Lab/index.html>

Counseling Services

Our Mission

Affirm. Support. Uplift.

We strive to provide mental health services to help support our students' growth academically and personally. We do this by providing clinical services that affirm a student's identity and experiences, support their goals, while also uplifting hope and a growth mindset.

Our Vision

Student Counseling Services strives to support and empower our campus community by providing personalized care for the integrative wellness needs of each individual. We strive to create a safe environment, enhanced by the principles of compassion, respect, and autonomy.

<https://tamut.edu/Campus-Life/Counseling-Center/index.html>

Disability Services

Students who need assistance with disability accommodation are encouraged to contact Carl Greig in the Office of Student Life, Room 125.

Students who have a request for accommodations should:

- Contact the A&M-Texarkana Student Life Office to request appropriate accommodations.
- Students will have to complete a release and provide documentation of a disability to the A&M-Texarkana Student Life Office.
- Documentation must be from a professional that is qualified to diagnose the disability and should be less than 5 years old.
- Accommodation requests are addressed on a case by case basis.
- The Student Life Office will issue a letter to students that notifies the professors in the affected classes about the student's approved accommodations.
- It is the student's responsibility to inform the class instructor of accommodations in a timely manner.
- It is the responsibility of the student to ensure all requirements of the class are completed, including scheduling alternative test locations or other out of class accommodations.
- Accommodations that include the use of scribes or other alternative methods of completing assignments will be coordinated through the Student Life Office.
- Contact the Student Life Office if you have any questions or concerns.

The Student Life Office is located in room 125 of the University Center or you can call 903-223-3062 for additional information.

<https://tamut.edu/Campus-Life/Disability-Services/index.html>

Health Services

TAMUT Student Health Services provides high-quality virtual NONEMERGENCY healthcare on campus to students. These health services are for currently enrolled students who pay the student health fee. TAMUT is collaborating with HealthCARE Express to provide medical care. This is a walk-in only clinic (no need for an appointment) virtual medical care located in University Center 420. On campus, we will gather basic information and connect with a medical provider from HealthCare Express. Please call 911 in case of an emergency.

<https://tamut.edu/Campus-Life/Student-Health-Services/index.html>

Patterson Center (Athletics and Fitness)

Texas A & M University-Texarkana has an environmentally-friendly Health and Fitness facility to meet all your physical conditioning needs regardless of your fitness level: weight loss, muscle building, and body toning and much more. This fitness center includes high performance exercise equipment, consisting of the latest in cardiovascular and strength training technology.

The mission of the Health & Fitness Center is to create a healthy environment that engages students and staff in the pursuit of health and physical fitness. With a facility such as this, the emphasis is on enjoying exercise for its own sake and learning fitness habits for life. This means that students have a place where they can focus on lifetime fitness goals and individual achievement and can find opportunities to improve their health and well-being.

Hours of Operation

Monday - Thursday 6:00 am - 10:00 pm

Friday 6:00 am - 8:00 pm

Saturday - Sunday 2:00 pm - 8:00 pm

<https://tamut.edu/Campus-Life/Campus-Activities-and-Events/Patterson-Student-Center/index.html>



Campus Map

BUILDINGS

- 1 Science & Technology
- 2 University Center
- 3 Bringle Lake Village Residence Hall
- 4 Patterson Student Center
- 5 Building for Academic & Student Services
- 6 Central Plant
- 7 Judy Kelley Morgan Soccer Field

PARKING

- A Students and Employees
- B Students, Employees, Visitors, and Future Eagles
- C Residential Students
- D Residential Students
- E Students, Employees, and VIP

