

BYLAWS FOR THE OPERATION OF FACULTY SENATE COMMITTEES

Article I – Faculty Senate Committee Membership

Section 1 –Committee Chairs

Faculty senate committees shall be chaired by a member of the faculty senate.

Section 2 – Eligibility of Membership

All voting members of faculty senate committees shall meet the eligibility requirements of section 3.1 of the Faculty Senate constitution.

Section 3 – Number of Committee Members

Faculty Senate committees may have four to seven voting members. The chair counts as one member. The number of members within this range is at the discretion of the committee chair.

Section 4 – Composition of the Committee Members

Every College must have at least one voting member on each committee. Each college must comprise at least 25% of the subcommittee.

Section 5 – Appointment of Committee Members

Committee chairs select faculty to serve on the committee. The chairs will circulate a list of potential members and at least one alternative to the faculty senate. The lists will be reviewed by the faculty senate.

Section 6 – Term of Service

Membership on a committee is for renewable one-year terms.

Section 7 – Resignation

Any committee member may resign by writing a resignation letter to the faculty senate. The committee chair will name a replacement.

Section 8 – Non-voting Membership

Committees may have non-voting members. The number and make-up of the non-voting members is at the discretion of the committee chair.

Article II – Meetings of Faculty Senate Sub-Committees

Section 1 – Meetings

Meetings shall be held at the time and place designated by the chair.

Section 2 – Notice of Meetings

Notice of each meeting shall be given to each member by email not less than five calendar days prior to the meeting.

Section 3 – Quorum

A majority of the voting members of the committee constitutes a quorum.

Section 4 – Voting

All issues shall be decided by a simple majority of voting members present at the meeting.

Section 5 – Committee Recommendations

Any recommendation to the faculty senate must be written on the authorized ‘recommendation form’ and submitted by the chairperson to the faculty senate president no less than one week prior to the faculty senate meeting. The faculty senate president may make an exception to this requirement.

Adopted December 4, 2015

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