In Attendance


Approval of Minutes

The minutes from August’s meeting were reviewed and passed.

Officer Reports

1. Special Guest: Charlotte Banks
2. Treasurer
   - Balance in the Staff Council Account: $80.90
   - See Attached Account Report for this year’s transactions.
   - A request for receipts from the treasurer.

Committee Reports

1. Elections Committee
   - Vacant Spots on the Staff Council
     - The Elections Committee is charged with replacing category #5 and #7 spots on the Staff Council. More to report in the future.
2. Bylaws Committee
   - The Bylaws Committee discussed the need for the realignment of the bylaws in several areas.
3. Communications Committee
   - The Communications Committee announced the updated Staff Council web page and introduction of the new electronic suggestion box.
4. Budget Committee
   - The details of a possible procurement card specifically for the Staff Council treasurer and president was discussed by Katheryn.

Business

Old Business

Goals
- Marcie encouraged Staff Council members to continue to set long-term goals and develop new ideas to benefit the staff and university community.

New Business

University Conditions
- Sara encouraged the Staff Council to keep an eye on the conditions of the university grounds and buildings and to report any concerns.
Suggestion Box

- Marcie reminded the Staff Council addresses that the suggestion box comments are discussed with Dr. Cutrer every month in a meeting with her and Frankie and they will report back the results.

University Compliance

- Charlotte Banks, special guest and the University Compliance Officer, encouraged involvement and input from the Staff Council as well as provided information about her position at the university.

Announcements

Next Meeting: 10/9/2013 2:00 PM UC 114
September Employee of the Month: Jimmy Davis

Adjournment

3:21 p.m.