Meeting Called to Order: 9:15am  
Staff Council Secretary: Karen Dukes

Facilitator: Rhonda Hoover  
Alt. Note Taker:

Roll Call of Members Present: Rhonda Hoover, Deborah Abrahamson, Celeste McNiel, Lindola Griffin, Carolyn McDermott, Marcie Whisenhunt, Jerry Henry, Karen Dukes, Barbara Pitts

Members Absent: None

Agenda Item: Approval of Minutes  
Presenter: Rhonda Hoover

Motion: Celeste McNiel  
2nd Motion: Jerry Henry & Barb Pitts

Agenda Item: Officers Report  
Presenter: Rhonda Hoover

Motion:  
2nd Motion:

Discussion: Various

1. Rhonda thanked those who participated in getting and decorating the Christmas tree. Barb & Lindola will find out where the Christmas tree & decorations are being stored.
2. We discussed the Christmas Open House stating it went well.
3. Rhonda talked about a staff survey.

Action Items | Person(s) Responsible | Deadline
---|---|---
√ Find location of Christmas tree & decorations | Barb & Lindola

Agenda Item: Committee Report  
Presenter: Marcie Whisenhunt

Motion:  
2nd Motion:

Discussion: Fundraiser

1. Nacho Chili Bar to be held January 25th. Marcie will do a flyer & get the food. We will charge $5.00 for Nachos or Frito Chili Pie and a drink. Marcie will try to get non staff-council members to help.

Action Items | Person(s) Responsible | Deadline
---|---|---
√ Nacho Chili Bar | Marcie | 1-25-11
√ Shirts | Barb

Shirts: Barb will contact the bookstore regarding possibility of shirts.
Agenda Item: Subjects to discussed, considered or upon which any formal action may be taken  

Presenter:

Motion:  

2nd Motion:  

Discussion:  

Action Items | Person(s) Responsible | Deadline
--- | --- | ---
✓

Agenda Item: Unfinished Business  

Presenter:

Motion:  

2nd Motion:  

Discussion: Various

1. Caught you Caring – Jerry will mention this at the All Staff Meeting.
2. Procedures for announcing new hires – Jerry purchased a new camera and photographs will be taking in HR.
3. Replacing Position vacated by Tommy Rider. Jerry will send out an email of who is eligible for this position and we will nominate and vote via email. Since Tommy was President Elect, we had to fill that position. We had 2 nominations for President Elect: Celeste & Marcie. We held a paper vote and Celeste McNiel won the position of President Elect.

Action Items | Person(s) Responsible | Deadline
--- | --- | ---
✓

Agenda Item: New Business  

Presenter:

Motion:  

2nd Motion:  

Discussion: Various

1. All Staff Meeting 1-21-11 after Awards Breakfast – Rhonda will send out announcement. Rhonda will arrange for speakers. Lindola will reserve a room.
2. Gym operation hours: 8am to 8pm during school term. For those times when we are not in school the gym is not locked. Celeste also told us about the free Zumba & Kickboxing non-credit classes being offered.
3. Staff Council has a Blog on the TAMU-T Blog site on the website.
4. Discussed the possibility of a webpage on the HR page.

Action Items | Person(s) Responsible | Deadline
--- | --- | ---
✓ All Staff Meeting announcement | Rhonda |  
✓ Reserve Room for Staff Meeting | Lindola |  

Next Meeting: February 8, 2011  9:15am  
HR Conference Room

Adjourn Time: 10:15am

Additional Note: Next meeting rescheduled for Friday, February 11, 2011 @ 9:15 in UC 256