Meeting Called to Order: 9:24 am   Staff Council Secretary: Barbara Sears

Facilitator: Rhonda Hoover

Roll Call of Members Present: Rhonda Hoover, Marcie Whisenhunt, Barbara Pitts, Barbara Sears, Randy Rikel, Carolyn McDermott, Jayson Ferguson (via conference call)

Members Absent: Celeste McNiel, Deborah Abrahamson, Jerry Henry

Agenda Item: Approval of Minutes (December 19, 2011)

Motion: Marcie Whisenhunt  2nd Motion: Karen Dukes

Agenda Item: Treasurer’s Report  Presenter: Carolyn McDermott

Discussion:
1) $438.00 – Current Balance
2) The Wounded Warrior check for $396.00 has been cut and mailed.

Action Items

Agenda Item: Chair’s Report  Presenter: Rhonda Hoover

Discussion: Long-term and Short-term Goals
1) Short-term Goals
   a. Lace For Grace (August)
   b. Race For The Cure (October)
   c. Special Olympics (Jayson will let us know the date of the event)
2) Long-term Goals
   a. Employee Scholarship (Tuition Discount)
   b. Lunch & Learn, Quarterly Training (Various Topics/Speakers)
   c. A&M-Texarkana Employee Intramurals
3) Need to discuss and develop the Unit Plan at next meeting for Staff Council to be considered for funding for the next FY.
Agenda Item: By-laws Committee Report

Presenter: Carolyn McDermott, Chair

Discussion:

1) Communications Committee – Jayson Ferguson, Chair and Barbara Adkins-Sears

2) Revisions need to occur to the Amended December 23, 2011 Bylaws. See below additions:
   Standing Committees
   a) Enhancement Committee (Oversee concerns & complaints) - Marcie Whisenhunt, Chair
   b) Budget Committee (Chair, TBD)

3) The Council discussed Section 3.02 General Election regarding revising the election date for vacant positions. Upon discussion, the council agreed to leave the date as August.

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Next Meeting: To Be Determined

Adjourn Time: 10:10 am