Meeting Called to Order: 9:04 am
Staff Council Secretary: Barbara Sears/Karen Dukes

Facilitator: Rhonda Hoover

Roll Call of Members Present:
Rhonda Hoover, Carolyn McDermott, Jerry Henry, Barbara Pitts, Barbara Sears, Jayson Ferguson, Karen Dukes, Deborah Abrahamson, Marcie Whisenhunt

Members Absent: Celeste McNiel

Agenda Item: Approval of Minutes

Motion: Marcie Whisenhunt 2nd Motion: Jayson Ferguson

Agenda Item: Officer’s Report

Presenter: Rhonda Hoover

Discussion: Various
1) In observance of Veteran’s Day, Friday, November 11th Rhonda has suggested that the council wear the Red Shirt Friday t-shirts; as well as try to sell the remaining t-shirts for the employees to show their support. All funds collected will be presented to the Wounded Warrior Project.

2) Students for Veterans approached Rhonda about assisting with selling the Red Shirt Friday t-shirts with the option of 50% of the proceeds. Fifty percent is not an option because 100% of the t-shirts sales were promised to the Wounded Warrior Project.

3) Rhonda mentioned that the Council was approached to oversee the Social Committee. A vote was taken via the Council: 0 – Yeas & 8 – Nays. Council declined, but agreed a representative from the Council should be on the Social Committee.

4) Vote for the November Employee of the Month. Staff Council recommendation will be sent to the Administrative Council for final approval.
   a. Need to determine how the Employee of the Year will be selected. Recommended:
      i. 50% - Staff
      ii. 50% - Administrative Council
      iii. Caught You Caring (Tie breaker if necessary)

5) Tamolly’s – Dr. Rathburn wanted us to partner with Tamolly’s for an event. Waiting further details.

Action Items

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<tr>
<th>Action Items</th>
<th>Person(s) Responsible</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>✓ Check with Carl about using mannequin for Red Shirt Friday t-shirts sale</td>
<td>Barbara Sears</td>
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Agenda Item:  **Treasurer’s Report**  
Presenter:  Carolyn McDermott

Discussion:
Carolyn reported that the Council currently has $437.32. Monies from the sales of Red Shirt Friday t-shirts will be presented to the Wounded Warrior Project.

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Agenda Item:  **By-laws Committee Report**  
Presenter:  Carolyn McDermott, Chair

Discussion:

1. Discussed revisions to current by-laws. See below:
   a. Articles I & II – revised
   b. Articles III & IV – deleted
   c. Articles V & VIII – Revised
   d. Articles IX – XI – No Revisions

2. Revisions will be placed on Web

3. Staff has voiced their concern about there not being a true representation of staff on the Council. Carolyn provided a report to determine the ratio (1:9) used to elected individuals to the Staff Council based on the current 225 full-time employees. The ratio will change as the University grows.
   - 2 reps – 17 Executive, Administrative, Managerial (2 filled)
   - 5 reps – 45 Professional, Non-faculty (5 filled)
   - 2 reps – 28 Secretarial, Clerical (2 filled)
   - 1 rep – 4 Technical, Paraprofessional (1 filled)
   - 1 rep – 10 Service, Maintenance (0 filled)
   Executive Directors are eligible to run for Council.

4. Up to 5 ex-officio (non-voting) members will be invited to serve on the Council. Does the Council’s Mission reflect our goals?

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<td>✓ Place current and revised by-laws on web</td>
<td>Barbara Sears</td>
<td>Prior to next meeting</td>
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Next Meeting:  To Be Determined  
Adjourn Time:  10:45 am