Meeting Called to Order: 9:20 am

Staff Council Secretary: Karen Dukes

President: Rhonda Hoover

Roll Call of Members Present:
Rhonda Hoover, Deborah Abrahamson, Celeste McNiel, Barbara Pitts, Carolyn McDermott, Marcie Whisenhunt, Tommy Rider, Karen Dukes

Members Absent: Lindola Griffin, Jerry Henry

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Agenda Item: Approval of Minutes

Motion: Tommy Rider

2nd Motion: Barbara Pitts

Discussion:

Agenda Item: Officers Report

Presenter: Rhonda Hoover

Discussion: Rhonda met with Dr. Rathburn. She stated he was very supportive of the Staff Council and complimented our structure and organization.

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Agenda Item: Members Report

Presenter:

Action Items

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Agenda Item: 7a Christmas Open House  
7b Community Service  
Presenter: Rhonda Hoover

The Staff Council was asked to help with the Christmas Open House in Dr. Rathburn’s office. No date was given at this time. Everyone agreed to assist with the Open House.

Discussion: Several Community Service opportunities were discussed including Running WJ Ranch, Toys for Tots, canned food drive, and an Angel Tree. We also discussed a Christmas tree for the 1st floor of University Center. Private funding will purchase the tree.

Action Items  
| ✓ Angel Tree – Salvation Army | Person(s) Responsible | Deadline |
| ✓ Research tree and decorations | Barbara Pitts | |
| | Carolyn McDermott | |

Agenda Item: Unfinished Business  
Presenter: Rhonda Hoover

Discussion: We discussed fundraising ideas for shirts & luminaries. Marcie presented what she found about luminaries and no decisions were made. Rhonda asked us to email her regarding our thoughts on Criteria for Caught you Caring.

Agenda Item:  
Motion: New Business  
Presenter:  
Discussion: 2nd Motion:  
Rhonda discussed the Administration’s expectations of the Staff Council.

✓  
Person(s) Responsible  
Deadline

Announcements:  
Tommy Rider is leaving. His last day is December 7, 2010.

Next Meeting: Tuesday, December 7, 2010 9:15am  
Adjourn Time: 10:10am