Meeting Called to Order: 9:40am

Staff Council Secretary:

Facilitator: Rhonda Hoover

Alt. Note Taker: Barbara Adkins-Sears

Roll Call of Members Present: Lindola Griffin, Barbara Pitts, Barbara Adkins-Sears, Marcie Whisenhunt, Rhonda Hoover and Jerry Henry

Absent: Karen Dukes, Celeste McNiel

Agenda Item: Approval of Minutes

Motion: 2nd Motion:

Discussion: Previous month minutes tabled until next meeting.

Agenda Item: Officers Report

Motion: 2nd Motion:

Discussion:

1. Rhonda reflected that she felt Council was somewhat reserved when Chancellor was on Campus. Chief of Staff, Janet Smalley encouraged Rhonda to contact her regarding considerations that the Council may be interested in.
2. Rhonda and Celeste met with Dr. Rathburn regarding the following:
   a. Lack of Communications – to be addressed asap.
   b. President’s Council – A member from the Staff Council needs a voice as well as input.
   c. Red Shirt Friday – Discussion pending. Dr. Rathburn wants the event to be an unveiling ceremony. Possibly enlist military personnel and veteran student (i.e. design a logo).
   d. Town Hall Meeting
   e. Dr. Rathburn expressed his concern regarding fundraisers. He is not an advocate. What’s the purpose of the fundraiser? One suggestion was to raise money for employee or employee’s children scholarship. Dr. Rathburn indicated that it is possible that he can access funds for the Council’s events.

Actions Items

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Agenda Item: Committee Report

Motion: 2nd Motion:

Discussion:

1. Easter Plant Fundraiser – raised $60. Barbara Pitts graciously purchased the material for the Easter Plant and had items remaining. Proposed using the items for a future fundraiser.
2. Golf Scramble – tabled for future discussion.
3. Proposing during Town Hall Meeting that we have lunch on the lawn for Faculty/Staff.

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Agenda Item: *Unfinished Business*  
**Presenter:** Rhonda Hoover

**Motion:**  
**2nd Motion:**

**Discussion:**

1. Proposed One Week Spring Break – Barbara presented the 2011-2012 Calendar per Maya Edwards and Proposed the following Resolution:
   a. 4, 10 hour work days for Labor Day
   b. 4, 10 hour work day during Summer 2012
   c. Upon additional discussion by Administrative Council, it was determined that we are not permitted to deviate from the System’s holidays or randomly select a week within the FY to add a day (i.e. Spring Break). The only option would have been to eliminate the full week between Christmas and New Year – an unappealing tradeoff. We appreciate the efforts of Administrative Council to thoroughly examine all possibilities regarding this request.

2. Caught You Caring – Electronic form pending.

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<td>✓ Other Systems Sites re: System Holiday</td>
<td>Barbara Adkins-Sears</td>
<td>Next Meeting</td>
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<td>✓ Converse with Janet Smalley re: System</td>
<td>Rhonda Hoover</td>
<td>Next Meeting</td>
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<td>Holidays</td>
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<td>✓ Caught You Caring form</td>
<td>Jerry Henry</td>
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Agenda Item: *New Business*  
**Presenter:** Jerry Henry

**Motion:**  
**2nd Motion:**

**Discussion:** Dress Code

1. Is there a campus-wide/institutional dress code?
2. Is there a dress code for the faculty vs. the staff?
3. Concerned that certain faculty/staff are not following dress code. Need to revisit dress code and ensure that faculty/staff adhere to.

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<tr>
<td>✓ Research other Systems Dress Code</td>
<td>Rhonda Hoover</td>
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**Announcements:**

1. Summer Event – Proposing, Ice Cream Thursday (afternoon) once a month or every 2 weeks. Rhonda will ask Dr. Rathburn.

**Next Meeting:** June 14, 2011   @ 9:15 am, UC256  
**Adjourn:** 10:35 am