Staff Council Secretary: Karen Dukes
Facilitator: Rhonda Hoover
Alt. Note Taker: 

Roll Call of Members Present: Barbara Sears, Deborah Abrahamson, Jerry Henry, Rhonda Hoover, Carolyn McDermott, Marcie Whisenhunt, Celeste McNiel, Karen Dukes
Members Absent: Barbara Pitts

Agenda Item: Approval of Minutes
Presenter: Karen Dukes

Motion: Celeste McNiel
2nd Motion: Marcie Whisenhunt

Agenda Item: Officers Report
Presenter: Rhonda Hoover

Discussion: Red Shirt Friday

1. Rhonda thanked everyone who helped with Red Shirt Friday & September 11th Commemoration

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Agenda Item: Committee Reports
Presenter: Concerns Chair, Bylaws Chair

Discussion: Nothing to report

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Agenda Item: Unfinished & Continuing Business
Presenter: Rhonda Hoover

Discussion: Various

1. Progress on Caught you Caring Certificate

2. Red Shirt Fridays Update

3. Members stated the September 11th Commemoration Ceremony was great and heard a lot of good community feedback.
Agenda Item: New Business

Presenter: Rhonda Hoover

Discussion: Various

1. Concerns Committee – Several complaints were received by council members regarding the Campus Food Service. Jerry Henry recommended a committee be formed, which he will serve as facilitator. Marcie Whisenhunt & Barbara Sears will represent the Staff Council, along with 2 from Faculty Senate (Jerry will contact Faculty Senate) and 2 from Student Government Association. A survey will be sent to the university community and the committee will meet.

2. By-Laws Committee – Rhonda Hoover suggested the bylaws be reviewed annually. The floor was opened for nominations for By-Laws Committee Chair. Carolyn McDermott was nominated by Marcie Whisenhunt and seconded by Celeste McNiel and elected by majority vote. Barbara Sears & Marcie Whisenhunt were appointed by Carolyn McDermott to serve on the committee.

3. Celeste made a motion to form an Election Committee. This was tabled for the next meeting so all council seats are filled.

4. Appointment by Staff Council was made to replace Lindola Griffin’s vacated seat for the remaining term on Staff Council (1 year). Nominations were made by Staff Council members. Council Chair will email them to see if they are willing to serve if elected. We will vote electronically after Rhonda’s hears back from nominees.

5. It was noted that appointments to serve remaining terms are made through an internal process at this time. When the election committee is formed, they will be charged with reviewing the standard election process and process of interim appointments for seats vacated prior to term expiration. The first three elected seats to expire will be for service term 2012-2013.

6. Officer elections will be held after the All Staff Meeting on September 23rd.

7. Vote for August Employee of the Month was held by email since the council’s monthly meeting was moved to accommodate the A&M Systemwide Staff Council meeting. Our recommendation will be sent to the Administrative Council for final approval.

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<tr>
<td>✔ Contact faculty senate regarding committee &amp; survey</td>
<td>Jerry Henry</td>
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<tr>
<td>✔ Contact nominees for vacated Staff Council seat</td>
<td>Rhonda Hoover</td>
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Next Meeting: October 11, 2011

Adjourn Time: 10:42am