Meeting called by: Rosanne Stripling, Provost and Vice President for Academic Affairs;  
Members: Glenda Ballard, Larry Davis, Pete Linkins, Teri Stover, Liz Patterson, Carl Greig, Callie Fortenberry, Margie Powell, Jana Boatright, Dr. Bill McHenry, Dr. Amy Carwile; Recorder: Debbie Abrahamson

<table>
<thead>
<tr>
<th>No.</th>
<th>Agenda Item</th>
<th>Presented By</th>
<th>Discussion/Actions/Decisions</th>
<th>Due Date/Action Person</th>
<th>Carry to Next Mtg</th>
</tr>
</thead>
</table>
| 1.  | Academic Class Schedule  
   • Creating and Submitting an Academic Calendar Schedule  
   • Evening Class Schedule (handout)  
   Guest: Nikki Thomson | Stripling  
   Handout shows time blocks for afternoon and evening classes (see attached)  
   • Effective for spring 2014 Registrar’s office will now enter all courses; college assistants from each college provide information; Registrar hopes to go live with spring schedule by November 1.  
   • Once schedule goes live, no room assignments can be changed unless there is a good business reason.  
   • Effective November 1, when schedule goes live, the delivery mode cannot be changed for that semester as it would | Stripling will discuss with A3 Council chair Doug Julien scheduling Bryant to be on A3 agenda to discuss book orders and other book options such as eBooks and evouchers. | No |
have a negative effect for students with additional fees.
- Stripling raised the topic of the possibility of posting a full academic year at one time (fall, spring, summer); pros and cons were discussed; there will be further discussions.

2. 2014-15 Academic Calendar Proposal (Bring attachments to email sent by Jana Boatright on Sept. 18 at 5:25pm)

   Patterson, Boatright

   Boatright presented several proposed changes to the fall 2013 academic calendar. Agreed upon changes:
   1. Move final grades deadline from Dec. 18 to Dec. 16
   2. Grades for graduating students due no later than 9am on Dec. 12
      a. Allow pending graduates to walk if they meet all academic requirements but have balance due to university
   3. Registrar’s Office enter “No Grade” for grades not entered by deadline (faculty have to submit grade change cards to have official grade recorded)
   4. Faculty can enter Incomplete grades during the grading process
   5. Above items must be changed in the catalog

   Not agreed to – allowing pending graduates to walk if Registrar’s office has not completed all checkout 2014-15 Academic Calendar--put in abeyance.
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3.</strong></td>
<td>Approval of SOAR dates for Spring 2014 and Fall 2014 (Greig brought a handout)</td>
<td>Greig</td>
</tr>
<tr>
<td><strong>4.</strong></td>
<td>Texas Success Initiative and Developmental Education Reform Update (handout)</td>
<td>Stripling, Patterson</td>
</tr>
</tbody>
</table>
| **5.** | FY2014 Budget Update  
- Timeline  
- Compensation  
  - Merit  
  - Market driven adjustments  
- 80%-20% Rollover | Stripling | Stripling said account managers should receive their budgets Sept. 20 and 23, and supervisors will receive a copy of accounts that account managers under them receive. The week of Sept. 23 merit worksheets will be sent out; market driven adjustments should also be sent out; effective date for increases are November 1. For leftover funds from FY13 for designated tuition “2” accounts, 20% of funds are to be rolled over with 80% going to the VP to hold for requests for worthy needs. |
<p>| <strong>6.</strong> | 2014 Board of Regents Meeting and Related Date Schedules for Agenda Item Submission to System Academic Affairs and First to Provost (handout) | Stripling | Stripling provided a handout with deadlines for items to be submitted to the System office and THECB. |</p>
<table>
<thead>
<tr>
<th>7.</th>
<th>Updates on Vacancies</th>
<th>Stripling</th>
<th>Stripling said that shortly the position of dean of graduate studies and research will be posted. Vacancies—CSTEM, CELA, COB, Student Success and Enrollment Management</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Additional handout: Central Texas College District and Texas A&amp;M University-Texarkana Memorandum of Understanding for the Texas College Credit for Heroes Program – Phase II (effective Sept. 20, 2013-Aug. 31, 2014)</td>
<td>Stripling</td>
<td>Stripling asked Boatright to review the document and serve as the point person, working with Patterson; then Boatright will advise Stripling and Cutrer about actions necessary to implement the MOU—<strong>deadline Oct. 4</strong></td>
</tr>
</tbody>
</table>

**Sept. 21**  
This Saturday – Day of Service 9:00am-Noon, Bringle Lake Park

**Sept. 23**  
Monday—Investiture of Dr. Cutrer, 10am Perot Theatre, reception to follow at Regional Arts Center – Cabe Hall. University is closed until 1pm to allow faculty, staff, and students to attend.

**Next Provost’s Council Meeting:** Friday, October 11 from 9am-12pm in 414 Conference Room