Add-on Honors Project
Credit For: Fall Spring Summer I Summer II Year: ________

Course Information:
Course Name: ________________________________
Course Number and Section: __________________
Instructor: _________________________________

Student Information:
Name: _____________________________________
Student ID #: ________________________________

All Honors projects are expected to produce a documented final artifact, such as an academic paper, oral presentation, or an original creative product. Other project forms may be approved by the project mentor and Honors Program Director. Students wishing to compose a performance-based or “creative” project (i.e., original music, poem, painting, the writing of a novel, etc.) may do so with the approval of the Director of the Honors Program and faculty mentor of the Add-on project. If a student pursues such a project, a reflective essay or a journal detailing the creation of the project will be required. For details, please consult the Honors Program staff.

Examples of “What makes it Honors”:

- Topics that are more advanced than regular course work.
- Research beyond normal course assignments.
- Critical thinking and extended analysis not required in regular course work.

In addition to satisfying the standard course requirements, the student will satisfactorily complete the following work to receive honors credit. (Provide a summary of the proposal below and attach a separate sheet containing a detailed account.)

Objectives:
To earn credit for the Add-on Honors project, the student will complete all the course requirements with the following changes or additions. Additional pages may be attached if needed to adequately describe the project requirements.

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Fall 2015
Tasks:
List all additional tasks the student will complete. Additional pages may be attached if needed to adequately describe the project requirements.

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________  _______________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Schedule of instructor/student conferences:

The instructor should meet with the student several times during the project to check on progress and provide feedback. A schedule of instructor/student conferences will be agreed upon at the onset of this contract and attached to this contract.

Honors Project Deadlines:

1. Add-on Honors Request form and project proposals must be submitted to the Honors Program office by MIDTERM.
2. A copy of the final version of the Honors project paper with Add-on request form signed by instructor must be received by Honors Program office before LAST DAY OF THE TERM.

NO HONORS PROJECTS WILL BE ACCEPTED AFTER THE LAST DAY OF THE TERM.

Instructor Approval:
The above student has my approval to complete the above course for Honors Credit based on the additional work listed above.

________________________________
Instructor’s Signature and Date

Honors Approval:
This Add-on Proposal fulfills the requirements of a course in the Honors Program

________________________________
Honors Program Coordinator’s Signature and Date

Instructor Approval:
The above student successfully completed my course and satisfied the Add-on Honors requirements.

________________________________
Instructor’s Signature and Date

Please Return to: Honors Program Coordinator
honors@tamut.edu

Fall 2015
Instructions for Students:

1. **Email or meet with the Honors Program Coordinator** when registering to confirm that the course/project satisfies the Honors Program requirements.
2. **Meet with your instructor** and discuss taking the course for Honors credit using the guidelines on the Add-on request form and below.
3. **Summarize the agreement** on the Add-on Honors Request form and attach a detailed account of the project.
4. **Have the instructor sign** the Add-on Honors Request form.
5. **Get a signature from the Honors Program Coordinator** and you will be given a copy to give to the instructor, a copy for your records, and one will remain on file in the Honors Program office.
6. **Complete this process by the second week of class.**
7. **Contact the instructor at the end of the course** for a final signature of completion.
8. **Submit your completed/signed Ad Hoc project form along with copies of your project documentation (i.e., research paper, Power Point slides, laboratory results, etc.)**

It is imperative that you contact both the Honors Program Coordinator and the instructor as soon as possible. Note the deadlines listed on the Add-on request form.

Instructions for Instructors:

The Honors student is requesting to take your course for Honors credit because they either need a core course with Honors credit or they need an upper division course in their major for Honors credit. We do not have enough honors students in every discipline to offer honors specific courses until both the program and the university grow. Through a negotiation with individual instructors about what honors credit in these classes will mean, the student will be given the opportunity to earn honors credit. As a rule of thumb, this might serve as a guide:

1. Honors students are introduced not only to the usual content of the course but **also challenged to develop an in-depth understanding of subject matters of the course.**
2. Honors students study and evaluate **primary source materials** rather than relying solely on discipline textbooks.
3. Honors students are given opportunities to **develop discipline appropriate research skills**, which should result in major documented papers or projects.
4. Honors students are challenged to develop and **apply critical thinking skills**. Exams, papers, assignments, and classroom exercises provide opportunities for students to think, read, write and present using a **wide range of strategies and levels of complexity.**
5. Opportunities for both **EXPERIENCE and REFLECTION** are provided throughout the course. Experience refers to active learning, problem-based learning, team-based learning, and may include field trips, site visits, experiments, simulations, debates and other co-curricular activities. Reflection refers to student engagement in various levels of thinking not only about the content of the course, but also in "thinking about thinking" and understanding the nature of learning.

At the end of the semester, you will receive this form again for your final signature. See the timeline for submission indicated on the Add-on Request form. Please keep in mind that for graduating seniors, adding the Honors designation falls under the same timeline as final grades.