1. Submit an application for admission **ONLINE** at www.applytexas.org.

2. Submit your official college or university transcript(s). Transcripts from **ALL** college or universities you have attended are **REQUIRED**. Official transcripts can be hand delivered in a sealed envelope, mailed directly from the issuing college and/or university to our institution, or submitted electronically through SPEEDE.

3. Pay your $30 application fee.

4. Submit official records confirming bacterial meningitis vaccination or booster to Magnus Health.

5. Contact Aimee Mullins in the Graduate Admissions Office for additional admission requirements for the degree program you are seeking.

**PLEASE REVIEW THE ADDITIONAL PAGES FOR ADMISSIONS REQUIREMENTS AND ADMISSIONS CHECKLIST.**
GRADUATE ADMISSIONS REQUIREMENTS

It is the applicant’s responsibility to request official transcripts from all colleges and universities that he/she has ever attended, including dual credit or concurrent enrollment.

You **CANNOT** disregard any part of your college record except under provisions of the Academic Fresh Start Policy. Failure to submit all transcripts could result in administrative withdrawal from the university.

Records from one institution posted on a transcript from a second institution cannot be used for admissions purposes.

CLEP, DANTES, and Advanced Placement official score reports are required. A **COPY** of the official score report from the college or university posting the credit to a transcript can be used to satisfy this requirement. This can be hand delivered in a sealed envelope or mailed directly to our campus from the college or university. An official score report can also be mailed directly from the testing company.

Graduate students **MUST** have a GPA of 3.0 on all transferable graduate coursework.

A&M-Texarkana reserves the right to rescind an admission decision if new or updated information is provided that would cause a student to be ineligible for admission to the university.

Graduate degree seeking students must contact Aimee Mullins in the Graduate Admissions Office for additional admissions requirements for the graduate program. You can visit the Graduate Admissions website at [www.tamut.edu/graduate-studies](http://www.tamut.edu/graduate-studies). You can also reach Aimee by email at Aimee.Mullins@tamut.edu or by phone at (903) 223-3129.

**Bacterial Meningitis**

Senate Bill 1107 requires ALL entering students to provide an official record of immunization. This includes:

- A student who is **NEW** to A&M-Texarkana.
- A student who **PREVIOUSLY** attended an institution of higher education or private or independent institution of higher education before January 1, 2012 and who is enrolling in the same or another institution of higher education or private or independent institution of higher education after a break in enrollment of at least one fall or spring semester.

It is important to consult a physician about the need for the immunization against bacterial meningitis to prevent the disease.

**Exemptions:**

- Students who are 30 years of age or older.
- Enrolled in ONLY online or other distance education courses.
- A student or parent/legal guardian of a student can claim an exemption from the vaccination requirement.

The documentation must indicate that the student has received a bacterial meningitis vaccination dose or booster during the 5 year period prior to enrollment. Approved documentation includes:

- A certificate bearing the signature or stamp of a physician of his/her designee, or public health personnel on a form which shows the month, day and year the vaccination dose or booster was administered.
- Official immunization record generated from a state or local health authority.
- Official record received from school officials, including a record from another state.
CHECKLIST
☐ Pay your application fee.  ☐ Request your transcripts.  ☐ Request your test scores.  ☐ Submit your bacterial meningitis information to Magnus Health.
☐ Complete your FAFSA.  ☐ Complete the University Financial Aid application.  ☐ Apply for scholarships.

CHECKING YOUR ADMISSION STATUS
Use your QR Code reader application on your smart phone and access this website instantly. If you do not have this application downloaded, you can check your application process online through Web for Students. This link is located in the upper right hand of our website homepage. Directions for logging into this system can be found online at www.tamut.edu/admission/admissions-forms.html. Choose the Web for Students link at the bottom of the page. Pay close attention to your Application Status. This status will mark the progress of your application.

BACTERIAL MENINGITIS
ALL new and returning students are subject to the new state legislation regarding bacterial meningitis vaccination. The current rules and regulations regarding this vaccination can be found online at www.tamut.edu/admission/bacterial-meningitis.html.

FINANCIAL AID
Complete your FREE Application for Federal Student Aid (FAFSA). This application can be found online at www.fafsa.ed.gov. Our school code for financial aid is 031703. You will also need to complete a university financial aid application. This can be found online at www.tamut.edu/financial-aid. Additional documents may be required to finalize your financial aid file. You can check your financial aid status online through Web for Students. This link is located in the upper right hand of our website homepage. Directions for logging into this system can be found online at www.tamut.edu/admission/admissions-forms.html. Choose the Web for Students link at the bottom of the page. Once you have successfully logged in, please choose the Financial Aid tab. Choose Financial Aid Status, then your aid year and submit. You will be provided a summary of your financial aid information. You may click on the blue words for additional information.

SCHOLARSHIPS
Your application for admission will serve as your application for the Arnold Scholarship for New Students. ALL Scholarship criteria and additional opportunities can be found online at www.tamut.edu/scholarships.

GRADUATE ADMISSIONS
Students seeking a masters degree will need to speak with Aimee Mullins in our Graduate Admissions Office to obtain paperwork required for the graduate program sought. You can reach Aimee by phone at (903) 223-3129 or by email at Aimee.Mullins@tamut.edu. You can visit the Graduate Admissions website at www.tamut.edu/gradstudies/.

TRANSCRIPTS AND TEST SCORES
It is the applicant’s responsibility to request official transcripts from all colleges and universities that he/she has ever attended. This includes correspondence courses and credit obtained through the CLEP, Dantes, and Advanced Placement Exam. If you are or have been a member of any branch of the military, you have an AARTS, SMARTS, or CCAF transcript. You cannot disregard any part of your college record except under provisions of the Academic Fresh Start Policy. Failure to submit all transcripts could result in administrative withdrawal from the university. Records from one institution posted on a transcript from a second institution cannot be used for admissions purposes. Transcripts and/or test scores (CLEP, Dantes, & AP) can be hand delivered in a sealed envelope or be mailed directly from the issuing college/university. Please use the address listed below as the mailing address when requesting your transcripts and test scores. All graduate students must have a cumulative GPA of 3.0 on all transferable coursework.

Texas A&M University-Texarkana
7101 University Avenue
Texarkana, TX 75503

APPLICATION FEE
The application fee is $30. Your application for admission WILL NOT be processed until your application fee is paid. Please allow 2-4 weeks for processing. This time frame does not include a the time necessary to review your application for an admission decision. Your application fee and/or admissions requirements (transcripts, test scores, medical records, etc) must be received within 90 days of submission of your application to avoid cancellation. It is very important that you review the admissions requirements and check your admissions status online regularly to confirm the items required for your admission file. Admissions criteria and requirements can be found online at www.tamut.edu/admissions.

You can pay your application fee by check, money order, credit card, or cash in person to the Business Office. A check or money order can be mailed using the address listed above. You can pay this fee online using a credit or debit card through your Web for Students account. Web for Students directions can be found online at www.tamut.edu/admissions under the Admissions Forms option on the left.

ADMISSION ELIGIBILITY REQUIREMENTS
For a complete listing of admissions requirements and standards, please visit our website, www.tamut.edu/admissions.

ADMISSIONS DECISIONS
Admission decisions are made on a weekly basis. Please allow for additional time to review your file for a decision once your application becomes complete. Counseling Psychology majors should allow for extra time for admission decisions. Additional steps are required for this program.

ACE EMAIL ACCOUNT
If you have any questions about your email account, please contact Information Technology at (903) 223-3084.