

Undergraduate Curriculum Committee Meeting

April 14, 2010

Called to Order: 2:32pm

Adjourned: 3:50pm

Members present: Peter Racheotes Chair, Victor Govindaswamy, Tom Wagy, Tommie Hughes, Elaine Beason, Joan Brumm,

Members absent: David Allard

Ex-Officio

Members present: Rosanne Stripling, Carla Snyder and Kristy Johnson-Cobb

Ex-Officio

Members absent: John Humphrey, Pat Black

Guests: Glenda Ballard, George Boger, Parag Lala, Pete Linkins, David Reavis

1. Agenda
2. Meeting called to order at 2.32pm by Dr. Racheotes.
3. Dr. Govindaswamy moved, seconded by Dr. Wagy to approve the minutes from the meeting March 9, 2010. **Motion to approve the minutes, carried.**
4. Dr. Govindaswamy moved, seconded by Dr. Beason to approve **Changes to Existing Undergraduate Program: Bachelor of Science in Nursing** (Kahler). A brief discussion ensued regarding what the requested change is – retaining Computer Literacy is the only change but this increases the degree plan to 121 SCH. Justification is required if over 120 SCH. **Motion to approve item 4 as presented, carried.**
5. Dr. Beason moved, seconded by Dr. Govindaswamy to approve **Changes to Existing Undergraduate Program: Bachelor of Science in Psychology** (Sikorski). The only change is PSY 401 becoming PSYC 2317. **Motion to approve item 5 as presented, carried.**
6. Dr. Brumm moved seconded by Dr. Govindaswamy to approve **Course Changes: CJ 430 Constitutional Issues: Rights of Accused and Convicted Offenders** (Peck). Discussion regarding this change revolved around the textbook information requirements. It was noted that the syllabus must be on line effective Summer I, 2010 and must include the textbook name, addition, author, ISBN and retail price. This is required for the primary and subliminal texts. **Motion to approve item 6 as presented, carried.**

7. Dr. Govindaswamy moved seconded by Dr. Hughes to approve **Course Changes: PSY 350 Learning and Behavior** (Sikorski). **Motion to approve item 7 as presented, carried.**
- 8 - 9. Dr. Elaine moved seconded by Dr. Govindaswamy to approve **Course Inventory Add/Reinstate: ACCT 2301 Principles of Accounting I** (Boger). **Course Inventory Add/Reinstate: ACCT 2302 Principles of Accounting II** (Boger). **Motion to approve items 8 and 9 as presented, carried.**
10. Dr. Brumm moved seconded by Dr. Govindaswamy to approve **Course Inventory Add/Reinstate: ECON 2302 Principles of Microeconomics** (Boger). **Motion to approve item 10 as presented, carried.**
11. Dr. Govindaswamy moved seconded by Dr. Brumm to approve **Course Changes: MGT 366 Topics in Organizational Leadership** (Boger). Dr. Beason pointed out that the justification has a typo; it says “need” and should say “needs”. This will be sent back to the College for correction. **Motion to approve item 11 with corrections, carried.**
12. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Course Changes: MIS 362 Systems Analysis and Design** (Reavis). Dr. Beason pointed out that the justification has a typo; it says “demonstrated” and should say “demonstrate”. This will be sent back to the College for correction. **Motion to approve item 12 with corrections, carried.**
13. Dr. Beason moved seconded by Dr. Brumm to approve **Course Changes: MKT 366 Marketing Promotion** (Boger). **Motion to approve item 13 as presented, carried.**
14. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Changes to Existing Undergraduate Program: Bachelor of Science (BS) - Interdisciplinary Studies Grades 4-8 Science Teaching Certification** (Allard). **Motion to approve item 14 as presented, carried.**
15. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Changes to Existing Undergraduate Program: Bachelor of Science in Electrical Engineering** (Lala). It was noted that the only change was replacing EE with Computer Science. Discussion was held about the 129 SCH on the degree plan. Dr. Stripling clarified that this was required by Texas A&M University-College Station in order to be in line with their degree plan. **Motion to approve item 15 as presented, carried.**
16. Dr. Govindaswamy moved seconded by Dr. Hughes to approve **Course Inventory Add/Reinstate: EE 345 Introduction to Electromagnetic Theory** (Lala). Dr. Lala offered that this is a common course required by EE. **Motion to approve item 16 as presented, carried.**
17. Dr. Govindaswamy moved seconded by Dr. Brumm to approve **Course Inventory Add/Reinstate: EE 475 Capstone Design Project in Electrical Engineering** (Lala).

This course is a 4 SCH and is a required EE course. **Motion to approve item 17 as presented, carried.**

- 18 -21. Dr. Hughes moved seconded by Dr. Govindaswamy to approve
Course Inventory Add/Reinstate: PHYS 1301 College Physics I (Linkins).
Course Inventory Add/Reinstate: PHYS 1302 College Physics II (Linkins).
Course Inventory Add/Reinstate: PHYS 1101 College Physics I Lab (Linkins).
Course Inventory Add/Reinstate: PHYS 1102 College Physics II Lab (Linkins).
Motion to approve items 18, 19, 20 and 21 as presented, carried.
22. Dr. Beason moved seconded by Dr. Hughes to approve **Course Changes: ED 331 Classroom and Behavior Management** (Beason). **Motion to approve item 22 as presented, carried.**
23. Dr. Beason moved seconded by Dr. Govindaswamy to approve **Course Changes: ED 321 Effective Teaching and Evaluation** (Laird). It was discussed that although it was a title change only, there was no justification so it will be returned to the College. **Motion to approve item 23 with changes, carried.**
24. Dr. Beason moved seconded by Dr. Brumm to approve **Course Changes: ED 494 Elementary Teaching Practicum II** (Ballard). **Motion to approve item 24 as presented, carried.**
25. Dr. Brumm moved seconded by Dr. Govindaswamy to approve **Course Changes: SPED 475 Elementary Special Education Teaching Practicum** (Ballard). **Motion to approve item 25 as presented, carried.**
26. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Course Inventory Add/Reinstate: HIST 2321 World Civilization I** (Wagy). **Motion to approve item 26 as presented, carried.**
27. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Course Inventory Add/Reinstate: HIST 2322 World Civilization II** (Wagy). In order to be consistent with the HIST 2321 syllabus, this item will be returned to the College for corrections in the Student Learner Outcomes section, #6. The word “write” is capitalized and should be lowercase. The word “an” should be “a”. **Motion to approve item 27 with corrections, carried.**
28. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Changes to Existing Undergraduate Program: Bachelor of Science in Interdisciplinary Studies with EC-6 Certification and EC-12 ESL Certification** (Ballard). **Motion to approve item 28 as presented, carried.**

29. Dr. Govindaswamy moved seconded by Dr. Brumm to approve **Changes to Existing Undergraduate Program: Bachelor of Science in Interdisciplinary Studies with EC-6 Certification, EC-12 ESL Certification and EC-12 Special Education** (Ballard). **Motion to approve item 29 as presented, carried.**
30. Dr. Govindaswamy moved seconded by Dr. Wagy to approve **Changes to Existing Undergraduate Program: BSIS EC-6 Bilingual Generalist** (Rincon). The submission form will be returned to the College for changes. **Motion to approve item 30 with corrections, carried.**
31. Old Business: **Tabled Items from March 9, 2010:**
- A. **Course Inventory Add/Reinstate: SPAN 1411 Beginning Spanish I** (Rincon). The following items are being required to be amended or clarified:
- IV. Course Description: “intermediate beginner level” – what does this mean?
Wording says “five” language skills but only four are listed.
 - V. All text other than the textbook information should be removed.
 - X. Grading Scale: Indicates grades greater than 59 = F, should be less than
Since this has been before the UGCC before it was agreed to return to the College in lieu of tabling item again.
Motion to approve item 31A with corrections, carried.
- B. **Course Inventory Add/Reinstate: SPAN 1412 Beginning Spanish II** (Rincon). The following items are being required to be amended or clarified:
- IV. Course Description: “intermediate beginner level” – what does this mean?
Wording says “five” language skills but only four are listed.
 - V. All text other than the textbook information should be removed.
 - X. Grading Scale: Indicates grades greater than 59 = F, should be less than
Since this has been before the UGCC before it was agreed to return to the College in lieu of tabling item again.
Motion to approve item 31B with corrections, carried.
- C. **Course Inventory Add/Reinstate: PSYC 2308 Child Psychology** (Sikorski).
Motion to approve item 31C as presented, carried.
- D. **Course Inventory Add/Reinstate: PSYC 2314 Lifespan Growth and Development** (Sikorski). The question arose that that the syllabus is not clear about what is on the web. It was returned to the College to rework the web enhanced portion (reflecting 51% face-to-face) and when. **Motion to approve item 31D with corrections, carried.**

- E. **Course Inventory Add/Reinstate: SOCI 1306 Social Problems** (Parangimalil).
The syllabus will be returned to the College to correct:
VI. Student Learner Outcomes: #2 the word “understand” is recommended to be changed to evaluate. **Motion to approve item 31E with corrections, carried.**
- F. **Course Inventory Add/Reinstate: SOCI 2301 Marriage and Family** (Okereke).
Motion to approve item 31F as presented, carried.
- G. **Course Changes: SOC 420 Managing Cultural Differences** (Parangimalil) cross listed with **Course Changes: GBUS 420 Managing Cultural Differences** (Boger). .
VI. Student Learner Outcomes: #2 the word “understand” is required to be changed to evaluate. **Motion to approve item 31G with corrections, carried.**

32. Other Business:

Dr. Stripling presented possible changes:

A. Addition to Transfer of Credit section in Catalog:

1. All students must complete their last semester of coursework prior to graduation at Texas A&M University-Texarkana.
2. Students may not take a course at another institution during their last semester before graduation for transfer credit toward their degree at A&M-Texarkana.

Dr. Stripling voiced concern that the students should be notified one year in advance of this policy being implemented. The suggested effective date will be spring 2011, students must be notified prior to fall 2010 registration if they plan to graduate in spring 2011. She stressed that everyone must stick to the (graduation) deadlines or there must be consequences.

Dr. Racheotes asked that a simple one page information sheet be created for Advisors to give to students and it include this change in coursework acceptance.

Kristi Johnson-Cobb reminded everyone this is all in the catalog and when the Clinical Faculty is hired they will be responsible for communicating this to students. She reemphasized that if students do not apply for graduation by the deadline there must be consequences.

All present agreed

B. Credit by Exam Policy

1. The University will not accept more than 30 SCH from credit by exam options (AP, CLEP and/or DSST)
2. The credit by exam must be no more than three years old from the date the assessment score was posted to the time the score is first recorded on a college or university transcript.

3. Credit by exam transcribed by another college or university will be accepted by A&M-Texarkana but no more than 30 SCH can be applied toward a student's degree plan.
 4. All credit by exam must be transcribed prior to the last semester before graduation.
33. Meeting was adjourned at 3:50pm..
34. Next meeting: Wednesday, May 12, 2010 at 2:30 pm in room 227N

Respectfully submitted,

Vivian Holmes

Vivian Holmes
Acting Recording Secretary