Undergraduate Curriculum Committee Meeting
February 10, 2010

Called to Order: 2:34pm
Adjourned: 3:29pm

Members present: Peter Racheotes, Chair: David Allard, Elaine Beason, Joan Brumm, Victor Govindaswamy, Tommie Hughes and Tom Wagy

Ex-Officio
Members present: Rosanne Stripling, Carla Snyder, Pat Black and Kristi Johnson-Cobb

Ex-Officio
Members absent: Scott Lent

Guests: Tom Jordan, Doris Davis

1. Agenda
2. Meeting called to order at 2:34pm by Dr. Racheotes.
3. Dr. Hughes moved, seconded by Dr. Brumm to approve the minutes from face-to-face previous meeting November 10, 2009. Motion to approve the minutes, carried. (Note: the December 10, 2009 meeting was held via e-mail due to only one agenda item, it was approved by unanimous vote.
4. Dr. Wagy moved, seconded by Dr. Govindaswamy to approve Course Inventory Add/Reinstate CJ 421 American Law (Jordan). Dr. Stripling inquired as to who can take the course, Dr. Jordan replied that it was open to anyone. Dr. Stripling reminded him to consider how often it is offered and consider how it will affect the 2 year schedule. Motion to approve item 4 as presented, carried.

Point of Interjection: Dr. Stripling also gave a general caution to all to consider that the more sections offered of a course, the fewer students in each and the greater risk of classes not making. She offered the information to the faculty that class minimums are going up beginning this summer. New minimums will be 8 for graduate and 15 for undergraduate.

5. Dr. Hughes moved, seconded by Dr. Allard to approve Changes to Existing Undergraduate Program: Criminal Justice (Jordan). Motion to approve item 5 as presented, carried.
6. Dr. Hughes moved, seconded by Dr. Allard to approve Changes to Existing Undergraduate Program: Political Science (Bugh). Motion to approve item as presented 6, carried.
Point of Interjection: Dr. Brumm voiced concern for the amount of paperwork printed for consideration of each item. General discontent and agreement was voiced by the others.

7. Changes to Existing Undergraduate Program: Political Science (BA degree) (Bugh). Withdrawn by Dr. Bugh on February 10, 2010 prior to the meeting. No vote necessary.

8. Dr. Beason moved, seconded by Dr. Govindaswamy to approve Course Changes: ENGL 200 Introduction to Literature (Davis).
   Dr. Racheotes inquired if this was a course number only or a new course. Dr. Doris Davis was called to the meeting to answer questions and she confirmed it was a number change and was the same as Introduction to English. Motion to approve item 8 as presented, carried.

9. Dr. Govindaswamy moved, seconded by Dr. Allard to approve Changes to Existing Undergraduate Program: Bachelor of Science in Electrical Engineering (Lala). It was noted that the only change is to remove Mgt 446 and add CS 467. Motion to approve item 9 as presented, carried.
   After review of the minutes, Mrs. Johnson-Cobb offered the following regarding item 9: “They stated this but it is not the case. There were several changes to the program in addition to the two mentioned.”

10-12 Dr. Govindaswamy moved, seconded by Dr. Hughes that item 10, Changes to Existing Undergraduate Program: Bachelor of Science in Math (Allard),
   item 11, Changes to Existing Undergraduate Program: Bachelor of Science in Math Grades 4-8 (Allard) and
   item 12, Changes to Existing Undergraduate Program: Bachelor of Science in Math Grades 8-12 (Allard)
   be considered as one and be approved in one vote. Motion to approve items 10 – 12 as presented, carried.

13. Dr. Govindaswamy moved, seconded by Dr. Beason to approve Course Changes: EE 332 C++ Programming (Lala). Dr. Beason and Dr. Stripling voiced concerns that the outcomes must be measurable, i.e. select, explain, evaluate, to meet SAC requirements. After discussion, it was determined it would be approved as it. Motion to approve item 13 as presented, carried.

14-15 Dr. Brumm moved, seconded by Dr. Wagy that
   item 14, Course Changes: BIOL 1306 Biology I (Allard)
   item 15, Course Changes: BIOL 1307 Biology II (Allard)
   item 18, Course Inventory Add/Reinstate: BIOL 1106 Biology I Lab (Allard)
   item 19, Course Inventory Add/Reinstate: BIOL 1107 Biology II Lab (Allard)
   be considered as one and be approved in one vote. Motion to approve items 14 and 15 as presented, carried.

16-17 Dr. Govindaswamy moved, seconded by Dr. Beason that
   item 16, Course Changes: CHEM 1311 General Chemistry I (Alam)
   item 17, Course Changes: CHEM 1312 General Chemistry II (Alam)
   be considered as one and be approved in one vote. Motion to approve items 16 and 17 as presented, carried.
Please see item 14-15 above.

Dr. Govindaswamy moved, seconded by Dr. Beason that

item 20, **Course Inventory Add/Reinstate**: CS 1315 Introduction to Computer Science (Aizenberg)

item 21, **Course Inventory Add/Reinstate**: CS 2305 Discrete Mathematics for Engineers (Aizenberg)

item 22, **Course Inventory Add/Reinstate**: CS 2318 Engineering Mathematics (Aizenberg)

item 23, **Course Inventory Add/Reinstate**: CS 332 C+++ Programming (Aizenberg)

item 24, **Course Inventory Add/Reinstate**: CS 352 Java Programming (Aizenberg)

item 25, **Course Inventory Add/Reinstate**: CS 353 Advanced Object-Oriented Programming (Aizenberg)

item 26, **Course Inventory Add/Reinstate**: CS 361 Databases System and Design Course (Aizenberg)

item 27, **Course Inventory Add/Reinstate**: CS 362 Engineering Robotics (Aizenberg)

item 28, **Course Inventory Add/Reinstate**: CS 363 Neural Networks and Machine Learning (Aizenberg)

item 29, **Course Inventory Add/Reinstate**: CS 466 Computer Game Design and Programming (Aizenberg)

item 30, **Course Inventory Add/Reinstate**: CS 467 Image Processing and Computer Vision (Aizenberg)

Dr. Brumm voiced concern that the computer website “Facebook”™ is included in the course requirements and since it is subject to the control of others could be removed from operation. It was agreed that the usage of the term “Facebook”™ was not meant to refer to the website but to a general on-line gathering place and could remain, but no link to the “Facebook”™ website would be included.

Review of items 21 and 22 led to a general discussion regarding the course prefix, COSC (lower division) vs. CS. Mrs. Black will research and report but Dr. Stripling offered that the course prefixes can be modified later if necessary.

**Motion to approve items 20–30 as presented, carried.**

31. Old Business: None

32. New Business:

A) Dr. Beason suggested syllabus requirements be as follows:

1) New courses will use the template and be a maximum of six pages

2) Old courses will not require a syllabus

3) Number change only will not require a syllabus

4) Delivery change needs a syllabus
33. Meeting adjournment was moved by Dr. Govindaswamy and seconded by Dr. Beason.

34. Next meeting: Tuesday, March 9, 2010 at 10am in room 227N

Respectfully submitted,

Vivian Holmes
Acting Recording Secretary