Called to Order: 10:33 AM  
Adjourned: 12:28 PM

Members present: George Boger, Chair; David Allard, Terry Bechtel, Victor Govindaswamy, Tommie Hughes, Luz Mary Rincon and Tom Wagy

Ex-Officio Members present: Rosanne Stripling and Kristi Johnson-Cobb

Ex-Officio Members absent: Carla Snyder and Peter Racheotes

Guests: Igor Aizenberg, Glenda Ballard, Gaynell Green, Doug Julien, Artem Kireev, Massimiliano Ladomada, Craig Nakashian, Amy Carwile

1. Agenda

2. Meeting called to order at 10:33 AM by Dr. Boger.

3. Dr. Bechtel moved, seconded by Dr. Allard to approve minutes from April 8, 2011. **Motion passed.**

   Dr. Stripling asked the committee to review the Library/Media Resources Assessment handout and if approved by the committee would be added to the course syllabus template. It has already been approved by the Graduate Council. Dr. Stripling noted that this would go on the course syllabus template only and not course syllabi. Dr. Bechtel moved, seconded by Dr. Allard to approve. Dr. Hughes abstained. **Motion passed.**

4-7. Dr. Wagy moved, seconded by Dr. Bechtel to approve items 4-7 together. Motion was to revise the Course Description, Student Learner Outcomes and Course Requirements & Evaluation on the following courses:

   **Course Changes:** CHEM 1111 General Chemistry I Lab (Kireev)  
   **Course Changes:** CHEM 1112 General Chemistry II Lab (Kireev)  
   **Course Changes:** CHEM 1311 General Chemistry I (Kireev)  
   **Course Changes:** CHEM 1312 General Chemistry II (Kireev).

   The updated fall 2010 Lower Division Academic Course Guide Manual (LDACGM) includes changes that impact these core courses. **Motion passed.**

8-11. Dr. Wagy moved, seconded by Dr. Bechtel to approve items 8-11 together. Motion was to add the following courses to the course inventory. They are:

   **Course Inventory Add/Reinstate:** BIOL 2401 Human Anatomy and Physiology I (Allard),  
   **Course Inventory Add/Reinstate:** BIOL 2402 Human Anatomy and Physiology II (Allard),  
   **Course Inventory Add/Reinstate:** BIOL 311 General Microbiology (Alam)  
   **Course Inventory Add/Reinstate:** BIOL 497 Endangered Ecosystems (Allard)

   **Motion passed.**

12. Dr. Govindaswamy moved, seconded by Dr. Bechtel to approve **Course Inventory Add/Reinstate:** CS 360 Artificial Intelligence (Aizenberg). Motion was to add CS 360 to the course inventory. **Motion passed.**

14. Dr. Govindaswamy moved, seconded by Dr. Bechtel to approve **Course Inventory Add/Reinstate:** EE 469 Wireless Communication (Ladomada). Motion was to add EE 469 to the course inventory. **Motion passed.**
15. Dr. Hughes moved, seconded by Dr. Bechtel to approve Course Changes: CJ 360 Probation, Parole and Community Corrections (Peck). Motion was to add web based to the course delivery method. **Motion passed.**

16. Dr. Bechtel moved, seconded by Dr. Govindaswamy to approve Course Changes: LEAD 1101 Foundations for Leadership (Ballard). Motion was made to add web based to the course delivery method. The following recommendation was made: 1) Reverse the 100-90% grade percent on letter grade A. It should read A = 1183-1315 (90-100%). **Motion passed with corrections.**

17. Dr. Bechtel moved, seconded by Dr. Allard to approve Changes to Existing Undergraduate Program: Bachelor of Applied Arts and Sciences (Ballard). Motion was made to revise the major requirements of the program. **Motion passed.**

18-20. Dr. Wagy moved, seconded by Dr. Bechtel to approve items 18-20 together. Motion was to revise the general education core, major requirements, Interdisciplinary Course and electives on the following programs:

- **Changes to Existing Undergraduate Program: English (Bachelor of Science and Bachelor of Arts) (Ballard),**
- **Changes to Existing Undergraduate Program: English (Bachelor of Science) 4-8 teaching field (Ballard),**
- **Changes to Existing Undergraduate Program: English (Bachelor of Science) 8-12 teaching field (Ballard)**

**Motion passed.**

21. Dr. Wagy moved, seconded by Dr. Bechtel to approve Course Changes: HONR 345 Advanced Academic Argument Seminar/Continental Philosophy (Ballard). Motion was made to rename this course from Research Methods to Advanced Academic Argument Seminar/Continental Philosophy and revise the course description, student learner outcomes, course content and course requirements & evaluation. The general course description on the cover page will be used in the catalog. **Motion passed.**

22. Dr. Wagy moved, seconded by Dr. Allard to approve Course Changes: LEAD 1101 Foundations for Leadership (Ballard). Motion was made to create a leadership course for the Honors program. The following recommendations were made: 1) The total on the Assessment portion of the syllabi needs to be changed from 705 to 905. 2) Change the “LEAD” prefix to “HONR” and add “Honors” to the end of the course title. The correct course name and title should read HONR 1101 Foundations for Leadership – Honors. **Motion passed with corrections.**

23. Dr. Wagy moved, seconded by Dr. Hughes to approve Course Inventory Add/Reinstate: MCOM 2360 Publication Design and Production (Ballard). Motion was to add MCOM 2360 to the course inventory. **Motion passed.**

24-25. Dr. Wagy moved, seconded by Dr. Govindaswamy to approve items 24-25 together. Motion was to not allow these courses to be repeated and that a student may take the course for a maximum of 3 SCH for the following courses:

- **Course Changes: MCOM 490 Internship in Mass Communication (Carwile),**
- **Course Changes: MCOM 417 Advanced Video Production (Carwile)**

**Motion passed.**

26. Dr. Bechtel moved, seconded by Dr. Govindaswamy to approve Course Changes: SPED 410 Characteristics of Diverse Learners (Ballard). Motion was made to add web based to the course delivery method. **Motion passed.**

27. Dr. Wagy moved, seconded by Dr. Govindaswamy to approve Course Changes: MCOM 2340 Introduction to Public Relations (Ballard). Motion was made to renumber this course to MCOM 2340 from COMM 418 and to have the content reduced to a sophomore level course. **Motion passed.**
28. Dr. Wagy moved, seconded by Dr. Govindaswamy to approve Course Inventory Deletion: JOUR 413 Gathering Information: Computer-assisted Reporting and JOUR 414 International Communication: Global Journalism (Ballard). Motion was made to delete these two courses from the course inventory. **Motion passed.**

29. Dr. Wagy moved, seconded by Dr. Bechtel to approve Course Changes: MCOM 2350 Principles of Advertising (Ballard). Motion was made to renumber this course to MCOM 2350 from COMM 417 and to have the content reduced to a sophomore level course. **Motion passed.**

30. Dr. Wagy moved, seconded by Dr. Bechtel to approve Changes to Existing Undergraduate Program: Mass Communication (Carwile). Motion was made to revise the degree plan to better equip students in all areas of Mass Communication. **Motion passed.**

31. Dr. Wagy moved, seconded by Dr. Bechtel to approve Course Changes: MKT 363 Marketing (Davis). Motion was made to add web enhanced to the course delivery method. The following recommendation was made: 1) The faculty member of this course has the option of rewording the Student Learner Outcomes. **Motion passed.**

32. Dr. Bechtel moved, seconded by Dr. Hughes to approve Course Inventory Deletion: GBUS 420 Managing Cultural Differences (Davis). Motion was made to delete this course from the course inventory. **Motion passed.**

33. Dr. Bechtel moved, seconded by Dr. Govindaswamy to approve Course Inventory Add/Reinstate: MIS 450 Principles of Information Security (Davis). Motion was to add MIS 450 to the course inventory. **Motion passed.**

34. Dr. Bechtel moved, seconded by Dr. Govindaswamy to approve Changes to Existing Undergraduate Program: Bachelor of Business Administration: Concentration in Management Information Systems (Davis). Motion was made to revise the major requirements for this concentration. **Motion passed.**

35-39. Dr. Bechtel moved, seconded by Dr. Hughes to approve items 35-39 together. Motion was to:

Delete Program:
#35 - Changes to Existing Undergraduate Program: Integrated Program in Accounting (BBA/MSA) (Davis). Kristi Johnson-Cobb requested a termination term for this course.

Add the following courses to the course inventory:
#36 - Course Inventory Add/Reinstate: ACCT 422 Advanced Accounting (Davis)
#37 - Course Inventory Add/Reinstate: ACCT 424 Corporate Income Tax (Davis)
#38 - Course Inventory Add/Reinstate: ACCT 427 Auditing (Davis)

Revise the major requirements for:
#39 - Changes to Existing Undergraduate Program: Bachelor of Business Administration – Major: Accounting (Davis).

40. Old Business: None

41. New Business: None

42. Other Business: None

43. Meeting adjournment at 12:28 pm.

44. Next meeting: TBD

Respectfully Submitted,

Kelly Bennett
Recording Secretary