Undergraduate Curriculum Committee Minutes
October 7, 2011

Called to Order: 10:00 AM
Adjourned: 11:14 AM

Members present: George Boger, Chair; Victor Govindaswamy, Doug Julien, Craig Nakashian, George Parangimalil, and Luz Mary Rincon

Members absent: Terry Bechtel

Ex-Officio Members present: Rick Bollinger, Kristi Johnson-Cobb

Ex-Officio Members absent: Scott Lent, Peter Racheotes, Rosanne Stripling and Carla Snyder

Guests: David Allard

1. Agenda

2. Meeting called to order at 10:00 AM by Dr. Boger.

3. Dr. Parangimalil moved, seconded by Dr. Govindaswamy to approve minutes from June 14, 2011. Motion passed.

4. Changes to Existing Undergraduate Program: RN to BSN (Garick). This item was withdrawn by the College.

5-10. Dr. Julien moved, seconded by Dr. Govindaswamy to approve Course Changes: NURS 302 Health Assessment Across the Life Span (Garick). Dr. Julien then amended his motion to consider Agenda Items 6. Course Changes: NURS 303 Leadership and Management in Nursing Practice (Garick), 7. Course Changes: NURS 305 Professional Nursing Practice with Individuals and Families (Garick), 8. Course Changes: NURS 404 Introduction to Research for Nursing Practice (Garick), 9. Course Changes: NURS 406 Community Health Nursing Practice (Garick), and 10. Course Changes: NURS 407 Quality Issues and Responsibilities in Professional Practice (Garick) concurrently. Motion was to add Web Based to the course delivery method. Motion passed.

11-15. Dr. Julien moved, seconded by Dr. Nakashian to approve Course Inventory Add/Reinstate: DRAM 1351 Acting I (Ballard). Dr. Julien then amended his motion to consider Agenda Items 12. Course Inventory Add/Reinstate: DRAM 310 Theatre History I (Ballard), 13. Course Inventory Add/Reinstate: DRAM 311 Theatre History II (Ballard), 14. Course Inventory Add/Reinstate: DRAM 335 Playwriting I (Ballard) and 15. Course Inventory Add/Reinstate: DRAM 450 Studies in Genre (Drama) (Ballard) concurrently. Motion was to add DRAM 1351, DRAM 310, DRAM 311, DRAM 335, and DRAM 450 to the course inventory. The following recommendations were made: 1) Add a percentage grading scale to the Grading section of the syllabi 2) Add number of course semester hours to the syllabi headings. Motion passed with corrections.

16. Dr. Rincon moved, seconded by Dr. Julien to approve Course Inventory Add/Reinstate: ENG 320 Understanding Grammar (Ballard). Motion was to add ENG 320 to the course inventory. The following recommendations were made: 1) Add a percentage grading scale to the Grading section of the syllabus 2) Add number of course semester hours to the syllabus heading. Motion passed with corrections.
17. Dr. Julien moved, seconded by Dr. Parangimalil to approve Course Inventory Add/Reinstate: AAS 301 Careers and Work-Life Integration (Ballard). Motion was to add AAS 301 to the course inventory. **Motion passed.**

18. Dr. Julien moved, seconded by Dr. Nakashian to approve Course Inventory Add/Reinstate: SPAN 497 Acquisition of Spanish Language and Culture through Immersion (Ballard). Motion was to add SPAN 497 to the course inventory. **Motion passed.**

19. Old Business: The committee asked Dr. Ballard in the June 14, 2011 meeting to ascertain if it was necessary for Honors courses to pass through both the Honors Committee and the Undergraduate Curriculum Committee. Dr. Ballard was not present and Dr. Nakashian volunteered to check with her regarding this issue.

20. New Business: Committee tentatively selected meeting dates of November 11 and December 2, 2011 and February 3, March 2, April 6, and May 4, 2012. Secretary will check on Provost Council meeting dates to avoid conflicting meeting dates. Dr. Nakashian expressed concern regarding the absence of UCC Constitution/Bylaws; furthermore, the existing guidelines are outdated. He asked where the actual charge for the UCC exists. The committee was unsure of the charge origin and discussed possibilities such as SACS, the Texas A&M System Coordinating Board or other system agency. The Committee charged Dr. Nakashian to investigate this issue and distribute any documents he finds to the Committee.

17. Other Business: None.

18. Meeting adjourned at 11:14 am.

19. Next meeting: Tentatively November 11, 2011 at 10:00 am. Location TBD.

*Respectfully Submitted,*

*Sue Hughes*

*Recording Secretary*