Undergraduate Curriculum Committee Minutes  
November 19, 2010

Called to Order: 10:02 AM  
Adjourned: 10:52 AM

Members present: George Boger, Chair; David Allard, Tommie Hughes, Luz Mary Rincon, Victor Govindaswamy, and Tom Wagy

Members absent: Terry Bechtel

Ex-Officio Members present: Kristi Johnson-Cobb, Rosanne Stripling

Ex-Officio Members absent: Carla Snyder, John Humphrey and Peter Racheotes

1. Agenda

2. Meeting called to order at 10:02 AM by Dr. Boger.

3. Dr. Wagy moved, seconded by Dr. Hughes to approve minutes from October 29, 2010. Motion passed.

4. Dr. Hughes moved, seconded by Dr. Rincon to approve Course Inventory Add/Reinstate: PHYS 2325 University Physics I (Linkins). Motion was to add PHYS 2325 to the course inventory. Motion passed.

5. Dr. Hughes moved, seconded by Dr. Allard to approve Course Inventory Add/Reinstate: PHYS 2326 University Physics II (Linkins). Motion was to add PHYS 2326 to the course inventory. Motion passed.

6. Old Business: Dr. Wagy moved, seconded by Dr. Allard to revise the Course Syllabus Template as follows:

1) Delete Section XII. Complete Course Schedule.
2) Delete the statement “Clarify delivery and assessment systems for all activities” from Section VIII. Course Outline.
3) Add Section VI. Course Delivery Method which states “Course outline, methods of evaluation and student activities must be consistent with the course delivery method”.
4) Add statement: “This syllabus template is for approval purposes. The faculty member may provide to students additional detail to clarify course expectations.”
5) Add percentages to Section XI. Grading Scale.
6) Delete Section IX. Course Requirements.

Motion passed.

7. New Business: Dr. Allard moved, seconded by Dr. Hughes to approve Course Changes: HIST 350 The History of the Vietnam War through Narrative Films (Wagy). Motion was made to add Web Enhanced to the course delivery method. The committee allowed presentation of this item for approval due to the change in start date of this mini-semester course to December 27 requiring partial Web-based presentation. Syllabus will be sent to committee members for electronic vote. Motion passed.

8. Other Business: None

9. Meeting adjournment at 10:52 AM.

10. Next meeting: December 17, 2010 at 10:00 AM in SCIT 102.

Respectfully Submitted,

Sue Hughes  
Recording Secretary