Called to Order: 10:06 AM
Adjourned: 11:41 AM

Members present: George Boger, Chair; Terry Bechtel, Victor Govindaswamy, Doug Julien, Craig Nakashian, George Parangimalil

Members absent: Luz Mary Rincon

Ex-Officio Members present: Rosanne Stripling and Rick Bollinger

Ex-Officio Members absent: Carla Snyder, Kristi Johnson-Cobb, Scott Lent and Peter Racheotes

Guests: Kevin Williams

1. Agenda

2. Meeting called to order at 10:06 AM by Dr. Boger.

3. Dr. Bechtel moved, seconded by Dr. Julien to approve minutes from November 11, 2011. Dr. Parangimalil moved to amend the minutes with the following statement “Dr. Parangimalil suggested curriculum committee members may choose to see the submission forms with signatures if desired”. Dr. Julien seconded the amendment motion. **Motion passed.**

4. Dr. Bechtel moved, seconded by Dr. Julien to approve **Course Inventory Add/Reinstate: EE 473 Power Systems** (Laddomada). Motion was to add EE 473 to the course inventory. **Motion passed.**

5. Dr. Bechtel moved, seconded by Dr. Nakashian to approve **Changes to Existing Undergraduate Program: Bachelor of Science in Electrical Engineering** (Laddomada). Motion was made to approve 18 SCH of UG Electrical Engineering electives. The documents submitted did not include a current and proposed program outline as per submission requirements. Dr. Bechtel moved, seconded by Dr. Nakashian to table the motion. **Motion tabled.**

6. Dr. Julien moved, seconded by Dr. Bechtel to approve **Course Changes: COMM 1307 Introduction to Mass Communication** (Carwile). Motion was to add COMM 1307 to the course inventory. **Motion passed.**

7-8. Dr. Nakashian moved, seconded by Dr. Julien to approve **Course Inventory Add/Reinstate: MCOM 497/AE 597 Small Group Communication and Leadership** (Carwile). Motion was to add MCOM 497/AE 597 to the course inventory. Dr. Nakashian reported the Committee had discussed the need of voting on 497 Special Topics courses in the past according to former committee members. The Committee decided to proceed with the current vote and set guidelines later in the meeting. **Motion passed** with one abstention.

9-10. Dr. Nakashian moved, seconded by Dr. Julien to approve 9. **Course Inventory Add/Reinstate: GOVT 2301 American Government I: Federal and Texas Constitution** (Bugh) and 10. **GOVT 2302 American Government II: Federal and Texas Political Behavior** (Bugh) together. Motion was to add GOVT 2301 and GOVT 2302 to the course inventory. **Motion passed.**

11. Dr. Julien moved, seconded by Dr. Nakashian to approve **Course Inventory Add/Rein: SOC 490 Senior Seminar** (Parangimalil). Motion was made to add SOC 490 to the course inventory. **Motion passed.**
12-13. Dr. Julien moved, seconded by Dr. Nakashian to approve 12. **Course Inventory Add/Reinstate: ITED 315 Introduction to Instructional Technology** (Williams) and 13. **ITED 460 Introduction to Web-Based Instructional Content Development** (Williams) together. Motion was to add ITED 315 and ITED 460 to the course inventory. **Motion passed.**

14. Dr. Julien moved, seconded by Dr. Bechtel to approve **Course Inventory Add/Reinstate: HNR 1345 Technology and Knowledge** (Julien). Motion was to add HNR 1345 to the course inventory. **Motion passed.**

15. Dr. Nakashian moved, seconded by Dr. Julien to approve **Course Inventory Add/Reinstate: LEAD 1201 Honors Student Leadership Challenge** (Julien). Motion was to add LEAD 1201 Honors to the course inventory. **Motion passed.**

16. Dr. Bechtel moved, seconded by Dr. Nakashian to approve **Changes to Existing Undergraduate Program: International Studies** (Rincon/Perri). Motion was made to revise the requirements of the minor in International Studies. **Motion passed.**

17. Dr. Bechtel moved, seconded by Dr. Julien to approve **Changes to Existing Undergraduate Program: Minor in Spanish** (Rincon). Motion was made to revise the requirements of the minor in Spanish. **Motion passed.**

18. Dr. Julien moved, seconded by Dr. Bechtel to approve **Course Inventory Deletion: SPAN 310 Spanish Grammar and Composition, SPAN 317 Spanish Conversation and Diction, and SPAN 360 Introduction to Hispanic Literature** (Rincon). Motion was to delete these courses from the course inventory. **Motion passed.**

19. Old Business: Faculty Senate will be discussing a proposed plan for Faculty Senate oversight of the UCC at the next Senate meeting. Dr. Stripling stressed the need for Senate representation from all disciplines when considering curriculum proposals.

20. New Business:
   1. Dr. Parangamalil moved, seconded by Dr. Nakashian to approve that 497 Special Topics do not need approval by the Undergraduate Curriculum Committee. **Motion passed.**
   2. Dr. Stripling reported there was research by the Admissions/Registrar office in the past regarding the awarding of double majors by the University but no official proposal was made. A recommendation will be presented at the next UCC meeting to approve the awarding of double majors by the University. The Registrar will also present information on the existing minors at the University. Dr. Bechtel suggested there should be a primary and secondary major when awarding double majors.

21. Other Business:
   1. Dr. Julien proposed the Committee consider methods of limiting students taking courses at other institutions. Dr Parangamalil suggested increasing the resident course work hours requirement. It is currently 30 but the number may need to be increased.
   2. Dr. Julien proposed the Colleges look at course transferability. Dr. Stripling reported that courses listed in the Lower-Division Academic Course Guide Manual must be accepted by the University.

22. Meeting adjournment at 11:41 am.

44. Next meeting: Friday, February 3, 2012, 10 am – 12 pm, UC 414

Respectfully Submitted,

Sue Hughes
Recording Secretary