

Texas A&M University – Texarkana

MGT366.01W – Topics in Organizational Leadership

Course Syllabus

Effective Date: Summer II 2011: July 13 – August 16

Instructor: Richard Herrera, Ph.D.
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Office Hrs: Mon: 3:00pm-6:00pm
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Other times by appointment

Semester Credit Hours: 3 SCH

Course Description:

Leading organizations in a contemporary business climate is increasingly complex. This course focuses on the complexity of today's organization and the application of leadership in this environment. Topics include effective leadership behavior, power and influence, ethical, servant and spiritual leadership, and diversity & cross-cultural leadership. Prerequisite: Sophomore standing and MGT395.

Required Textbook/Resources: Richard Daft, The Leadership Experience, 5th Edition, 2011. Cengage Learning. ISBN- 9781439042113. The Blackboard Learning System will be used to deliver all resources needed for students to successfully complete this course. This includes the course syllabus, a gradebook section that manages assignments and grades, and a discussion section that allows for communication between the student and professor throughout the course. Student Powerpoint Slides and Study Guides for Exams, covering each of the chapters, will also be available on Blackboard under Student Learning Resources.

Students can access My Blackboard from A&M-Texarkana's homepage and choosing Current Students and then Blackboard. From the webcourses page click on the graphic that says MyBlackboard. Also, the web address (or URL) for the A&M-Texarkana web server is at <http://webcta.tamut.edu/webct/entryPageIns.dowebct>. That will take you to MyBlackboard where you will login. To login you will need a UserID and a Password. Your UserID is the first 4 letters of your last name and the last 4 of your Campus Wide ID. Example: jams5634. [If your last name is smaller than 4 characters then enter your whole last name] Your Password is your Campus Wide ID with no dashes or spaces. Example: 34523456.

Additional resources are available to assist students and include a distance learning overview, student FAQs, the A&M-Texarkana online system that takes you directly to Library and Student Services, technology and distance education services, and a student guide to blackboard.

BBA Program Goals:

- **Goal 1:** Our graduates will be competent in the broad business disciplines that underlie in the BBA degree.
- **Goal 2:** Our graduates will be competent in the discipline of their chosen major or concentration.
- **Goal 3:** Our graduates will demonstrate critical thinking skills.

- **Goal 4:** Our graduates will be able to communicate effectively in writing and in front of a group.
- **Goal 5:** Our graduates will be competent in the use of analytical tools via business software tools.
- **Goal 6:** Our graduates will be able to properly integrate business disciplines in developing holistic, multi-functional solutions.
- **Goal 7:** Our graduates will be able to correctly analyze financial statements.

Student Learner Outcomes:

Upon successful completion of this course, the student will be able to:

1. Describe the concept of leadership and effective leadership theories
2. Distinguish between managerial processes, traits & skills
3. Recall diversity and the challenges of workforce environments
4. Identify the effective use of power & influence in organizations
5. Recognize leading change in organizations
6. Assess theoretical leadership concepts within the scope of actual practice and a changing environment

Course Requirements:

Students will be responsible for all chapter content listed in the schedule of assignments and any additional assigned readings as may be posted on the web. Due to the nature of this course as web-based, students are expected to read the assigned chapters by the due dates and to check the discussion board for any updates at least once weekly. Exams will be taken through blackboard and will be posted under the assessments link. The exams will be available for you to take online from 12:30am to 11:59pm on the exam dates listed on the course schedule. The timer is computer generated and will automatically turn on when you begin the exam and automatically shut off after one hour and thirty minutes, so you will need to time yourself accordingly. If time permits, you will have the opportunity to go back to check or change your answers if you wish.

Methods of Evaluation:

Each student's performance will be evaluated as follows:

Assignment	Percent of Grade
Exam #1 (Chapters 1-5)	33 1/3 %
Exam #2 (Chapters 6-10)	33 1/3 %
Exam #3 (Chapters 11-15)	33 1/3 %

Examinations: Each of the examinations will consist of 50 multiple choice questions worth 2 points. Exams will be taken on Blackboard and will compute and post your grade for you to view at the end of the testing period.

Please Note: There are no make-up assignments for missed exams. A grade of zero is assigned for an exam not taken on the day and time scheduled.

Grading Scale:

A >= 90-100
 B >= 80-89
 C >= 70-79
 D >= 60-69
 F < 60

Disability Accommodations:

Students with disabilities may request reasonable accommodations through the A&M-Texarkana Disability Services Office by calling 903-223-3062

University Email Policy:

"Upon application to Texas A&M University-Texarkana, an individual will be assigned an A&M-Texarkana email account. This email account will be used to deliver official university correspondence. Each individual is responsible for information sent and received via the university email account and is expected to check the official A&M-Texarkana email account on a frequent and consistent basis. Faculty and students are required to utilize the university email account when communicating about coursework."

Academic Integrity:

Academic honesty is expected of students enrolled in this course. Cheating on examinations, unauthorized collaboration, falsification of research data, plagiarism and undocumented use of materials from any source, constitute academic dishonesty, and may be grounds for a grade of "F" in the course and/or disciplinary actions. For additional information see the university catalog. Examples of plagiarism can be found at <http://www.turnitin.com>

Student Participation:

- a. **Participation Policy:** Due to the nature of this course as web-based, students are expected to read the assigned chapters by the dates listed on the course schedule and be prepared for each of the three exams. You may work ahead of schedule, but do not allow yourself to get behind. In addition to the text material, students will also be responsible for any other material listed on the discussion board section of the syllabus. In order to remain up to date, students will need to check this section for any updates at least once weekly.
- b. **Course Etiquette:** Students are expected to conduct themselves professionally and respectfully at all times when interacting with other class members or with the instructor. Any subject matter or conduct considered to be unacceptable or inappropriate will not be tolerated.

Student Technical Assistance:

- Solutions to common problems and FAQ's for your web-enhanced and online courses are found at this link: <http://tamut.edu/webcourses/index.php?pageid=37>
- If you cannot find your resolution there, you can send in a support request detailing your specific problem here: <http://www.tamut.edu/webcourses/gethelp2.php>
- Blackboard Helpdesk contacts:

Office hours are: Monday - Friday, 8:00a to 5:00p

Kevin Williams (main contact) 903-223-1356 kevin.williams@tamut.edu

Frank Miller (alternate) 903-223-3156 frank.miller@tamut.edu

Nikki Thomson (alternate) 903-223-3083 nikki.thomson@tamut.edu

Complete Course Schedule:

Date	Topic	Assignment
July 13	Overview of Course/Syllabus; Introductions What Does It Mean To Be A Leader?	Daft Chap. 1
July 12	Traits, Behaviors, and Relationships Contingency Approaches to Leadership	Chaps. 2 & 3
July 14	The Leader as an Individual Leadership Mind and Heart	Chaps. 4 & 5
July 19	Exam 1 (Chap's 1-5), Courage and Moral Leadership	Chap. 6
July 21	Follower'ship Motivation and Empowerment	Chaps. 7 & 8
July 26	Leadership Communication Leading Teams	Chaps. 9 & 10
July 28	Exam 2 (Chap's 6-10) Developing Leadership Diversity	Chap. 11
Aug. 2	Leadership Power and Influence Creating Vision and Strategic Direction	Chaps. 12 & 13
Aug. 4	Shaping Culture and Values Leading Change	Chaps. 14 & 15
Aug. 9	Exam 3 (Chap's 11-15)	