Course Description: The investigation, construction and installation of accounting systems. Students will receive hands on experience with a computerized accounting system.


Prerequisites: Acct 322 Intermediate Accounting II

Course Objectives - To understand the following key concepts:

- The business activities performed in the major business cycles & the flow of accounting data & information in those systems
- The collection & processing of data about those business activities
- The use of the latest IT developments to improve the efficiency & effectiveness of business activities
- The motives & techniques used to perpetuate fraud
- Internal control objectives & the effects of IT on those objectives
- Computer & information security
- Frameworks for ensuring systems reliability
- Goals, objectives & methods for auditing information systems
- Software implementation – setting up & working with a computerized accounting system

Evaluation:

Exams (75%)  
Exam 1 – (25%)  Exam 2 – (25%)  Exam 3 – (25%)  
Exams are worth 100 points each. A zero will be received for missed exams.

Assignments/Project (25%)  Work hands on with computerized accounting system (Quickbooks)  
A zero will be received for missed project participation/completion

Grading Scale:  
A  90-100%  D  60-69%  
B  80-89%  F  below 60%  
C  70-79%  

Attendance:  
Attendance is required in this course and students are expected to miss no more than (3) class meetings. Failure to meet this requirement could result in administrative discharge. Please discuss attendance issues with me.

For the best chance of success in this course, please follow these recommendations:

Before the chapter is discussed in class:
- Review the chapter’s learning objectives
- Read the chapter to become aware of the content and organization, including Insight & Examples
- Carefully study the chapter’s examples and illustrations, understand both the concepts and applications
- Complete review questions throughout the chapter and multiple choice questions at the end of the chapter

During and after chapter discussed in class:
- Note any questions you have on chapter’s materials & ask for clarification
- Practice applying concepts presented in each chapter by working questions, exercises and problems from each chapter.
- Discuss with me any difficulties that you still have with chapter material

Disability Accommodations: Students with disabilities may request reasonable accommodations through the A&M-Texarkana Disability Services Office by calling 903-223-3062.
Academic Integrity: Academic honesty is expected of students enrolled in this course. Cheating on examinations, unauthorized collaboration, falsification of research data, plagiarism, and undocumented use of materials from any source constitute academic dishonesty and may be grounds for a grade of ‘F’ in the course and/or disciplinary actions. For additional information, see the university catalog.

A&M-Texarkana Email Address: Upon application to Texas A&M University-Texarkana an individual will be assigned an A&M-Texarkana email account. This email account will be used to deliver official university correspondence. Each individual is responsible for information sent and received via the university email account and is expected to check the official A&M-Texarkana email account on a frequent and consistent basis. Faculty and students are required to utilize the university email account when communicating about coursework.

Drop Policy: To drop this course after the 12th class day, a student must complete the Drop/Withdrawal Request Form, located on the University website http://tamut.edu/Registrar/droppingwithdrawing-from-classes.html) or obtained in the Registrar’s Office. The student must submit the signed and completed form to the instructor of each course indicated on the form to be dropped for his/her signature. The signature is not an “approval” to drop, but rather confirmation that the student has discussed the drop/withdrawal with the faculty member. The form must be submitted to the Registrar’s office for processing in person, email Registrar@tamut.edu, mail (P. O. Box 5518, Texarkana, TX 75503) or fax (903-223-3140). Drop/withdraw forms missing any of the required information will not be accepted by the Registrar’s Office for processing. It is the student’s responsibility to ensure that the form is completed properly before submission. If a student stops participating in class (attending and submitting assignments) but does not complete and submit the drop/withdrawal form, a final grade based on work completed as outlined in the syllabus will be assigned.

Undergraduate Degree Program Goals
At the completion of your degree our BBA graduates should be proficient in the following areas:

Goal 1: Our graduates will be competent in the broad business disciplines that underlie the BBA degree
Goal 2: Our graduates will be competent in the discipline of their chosen major or concentration.
Goal 3: Our graduates will demonstrate critical thinking skills.
Goal 4: Our graduates will be able to communicate effectively in writing and in front of a group
Goal 5: Our graduates will be competent in the use of analytical tools via business software tools.
Goal 6: Our graduates will be able to properly integrate business disciplines in developing holistic, multi-functional solutions.
Goal 7: Our graduates will be able to correctly analyze financial statements.

Graduate Degree Program Goals
At the completion of your degree TAMU-T graduate students should be proficient in several areas. You can access these goals at: www.tamut.edu/cob.