

SATISFACTORY ACADEMIC PROGRESS 2011-12 (34 CFR 668.34 & HEA Sec 484 (c))

Regulations for federal and state financial assistance require post-secondary institutions to develop reasonable academic standards that measure a student's progress toward a degree or certificate for the receipt of aid. At Texas A&M University-Texarkana, the Office of Financial Aid & Veteran Services (FAO) is responsible for reviewing and maintaining Satisfactory Academic Progress (SAP) standards for recipients of financial aid. Students who fail to achieve the minimum standards may lose their eligibility for all types of federal, state, and university aid administered by the FAO.

There are three components to SAP. Students must be in compliance with all components in order to be eligible to receive financial aid.

1. **Pace:** Students must complete at least 67% of credit hours attempted as defined by Texas A&M University-Texarkana. This percentage includes all credit hours attempted (including transfer hours), regardless of whether or not financial aid was received. Grades of X, W, DP, S, U, DS, DU or NG, and repeated courses are not considered to be adequate grades for completion.
 - a. **Examples:**
 - If you attempt/enroll in a total of 30 credits during the fall and spring semesters, you must successfully complete at least 20 credits. ($30 \times 67\% = 20$)
 - If you attempt/enroll in 15 credits for one semester (fall or spring), you must successfully complete at least 10 credits. ($15 \times 67\% = 10$)
2. **GPA requirement:** Undergraduate students must maintain a minimum 2.0 cumulative GPA. Graduate students must maintain a minimum 3.0 cumulative GPA.
3. **Maximum Time Frame:** Students are eligible to receive financial aid for a limited time while pursuing a degree. Once a student exceeds 150 percent of the number of credits required to obtain a degree, they will be considered to be ineligible for financial aid. The maximum timeframe for undergraduates is 180 credit hours. The maximum timeframe for graduates is 54 credit hours.

Students will have their academic progress evaluated at the end of each semester. Students will be notified on Web for Students and by university email if they fail to meet SAP.

Financial Aid Warning/Financial Aid Suspension

Students who fail to meet SAP will be placed in a financial warning status for the immediate semester. A student may receive financial aid while in Financial Aid Warning status. Students must meet SAP the subsequent semester. If the student does not meet SAP during the subsequent semester, the student will be placed on Financial Aid Suspension and will be ineligible to receive any financial aid until SAP is met. During this time, a student may submit an appeal for reconsideration of eligibility of financial aid. Students who are in warning status for maximum time frame will need to submit an academic plan and an explanation for when SAP will be met.

Appeal for Probationary Semester Progress

Students may fill out the appropriate appeal form with supporting documents for their extenuating circumstance and submit it to the Financial Aid Office. The appeal will be reviewed by the Satisfactory Academic Progress Appeal Committee (SAP Committee). If a student's appeal is approved by the SAP Committee, the student will be considered for federal aid and will be placed in a financial aid PROBATION status for one semester. At the end of that semester SAP will be reviewed again. The student may re-establish eligibility to be considered for federal aid for a subsequent semester by meeting SAP standards. If the appeal is denied, the student will lose eligibility of financial aid until SAP is met again.