

Graduate Faculty Membership

1. The Graduate Faculty shall consist of three categories of membership; full, associate, and adjunct.
2. Full membership in the Graduate Faculty will be limited to faculty members who
 - a. hold full-time university assignment,
 - b. hold a terminal degree in their field of specialization or its equivalent.

In special cases the Graduate Council may recommend membership in the Graduate Faculty.

Full members of the Graduate Faculty will show evidence of ongoing discipline appropriate scholarly, intellectual, and/or creative activities.

Must provide evidence of at least 1 publication in a referred journal and 2 additional accomplishments in the past 5 years from the following areas: Competitive grants received presentations at professional conferences, or other appropriate scholarly activities (such as books published, software development, patents received).

3. Associate membership in the Graduate Faculty will be limited to faculty who
 - a. hold full-time university assignment,
 - b. hold a terminal degree in their field of specialization or equivalent experience or expertise.
4. Duties of full and associate members shall include teaching graduate level courses and serving as members on masters' thesis committees.

Full members shall have the additional duty of chairing masters' thesis committees.

5. Requests for either type of Graduate Faculty Membership should be initiated by the College Dean or may be initiated by the faculty. If initiated by the faculty, the request shall be submitted to the Dean and the Dean will submit the request to the Graduate Council, which recommends membership in the Graduate Faculty.

This request will be initiated by submission of the Application for Graduate Faculty Membership form found on the Graduate Council website.

6. Adjunct membership shall be limited to persons who hold a terminal degree in their field of specialization or its equivalent experience or expertise.

The College Dean, with the approval of the departmental faculty, initiates the approval process by submitting an application for Graduate Council approval of an adjunct faculty member to teach a specific course or courses. Adjunct faculty

must have the approval of the Graduate Council before they teach. Adjunct faculty who want to teach another course shall again initiate the process through the Graduate Dean.

In an emergency situation, the College Dean may appoint an adjunct faculty member to teach a course. The Dean shall submit a written statement to the Graduate Council explaining the action. Such adjunct faculty members may not teach again without the approval of the Graduate Council.

The request for adjunct graduate faculty status will be initiated by submission of the Documentation of Credentials and Qualifications form.

7. Graduate Faculty members are appointed for a five-year term. At the end of the five-year term, the member will be evaluated for reappointment Graduate Faculty. The Graduate Council will establish rules for reappointment to the Graduate Faculty.
8. The graduate faculty shall include the president of the University, the provost/vice president for academic affairs, the dean of the graduate school and the deans of the colleges that have a graduate program, as ex officio members with voting privileges.

Effective Fall 2008