

Graduate Council Meeting
November 11, 2008

Called to order: 4:00 pm
Adjourned: 5.25 pm

Members: D. Davis, M. Harris, G. Okereke, B. Owen, J. Sander
Ex-Officio: D. Allard, R. Stripling, P. Black, C. Snyder, A. Godfrey
Recorder: D. Beck
Absent: A. Godfrey, C. Snyder
Guests: Yun-Jo An, Glenda Ballard, Delbert Dowdy
Alternate:

I. Call to Order - M. Harris called the meeting to order at 4:00 pm.

II. Approval of October Minutes - A correction was noted that item #7 should read tabled instead of approved. D. Davis moved for approval and J. Sander seconded. Motion approved unanimously.

III. Old Business:

A. Applications for Graduate Faculty Membership – Applications were reviewed for Brian Billings, Melissa Vessier-Batchen, Fred Ivy, and Yun-Jo An. J. Sander moved for approval and B.Owen seconded. Motion approved unanimously.

IV. New Business:

A. Procedures - M. Harris introduced a revised agenda procedure format and asked council for comments or suggestions. Members were in agreement of the revised format and agreed it would be subject to change as needed.

D. Allard recommended optional attendance for some ex-officio members. Council agreed and suggested Director of Institutional Effectiveness and Director of Technology & Distance Education base their attendance on agenda items pertaining to their expertise.

B. Forms and Online Course Syllabus – Members discussed various forms and M. Harris provided handouts for members to discuss among colleagues. She also recommended submitting examples of revision for further discussion.

V. Curriculum Review

A. Previous Requests

1. **MS / ITED** – Y. An re-submitted changes at the request of council from the October meeting. Program change: delete ITED 502 and ITED 503 from program. Delete ITED 502 and ITED 503 from inventory. Other changes for FY 09 include:

ITED 501, *Instructional Technology Foundations, Systems, and Theory*- The request is to change course title to *Instructional Technology Foundations* and change course syllabus.

ITED 521, *Instructional Video and Multimedia: Production and Utilization* – The request is to change course title to *Instructional Multimedia Design and Development* and change course syllabus.

ITED 523, *Methodologies for Distance Learning Environments* – The request is to change course title to *Online Learning and Teaching* and change course syllabus.

ITED 530 – *Research Fundamentals and Technology* - The request is to change course title to *Research in Instructional Technology* and change course syllabus.

J. Sander moved for approval of ITED course changes and B. Owen seconded. Motion approved unanimously.

2. **MS in History** – T. Wagy re-submitted a program change at the request of council from the October meeting. The request is to delete the three hour graduate elective. HIST 500, *Historiography* and HIST 501, *Methods and Principles of Historical Research* will be used as a two-course sequence capstone for the MS in History. The request will be effective FY 09.

3. **HIST 500, *Historiography*** – T. Wagy requested adding as a new required course effective FY 09.

D. Davis moved for approval of both history items and J. Sander seconded. Motion approved unanimously.

B. New Requests

1. **HSCI 547, *Foundations of Health Care Ethics*** – S. Garick requested the change of delivery from web enhanced to web based effective Spring 09. J. Sander moved for approval and G. Okereke seconded. After discussion a friendly amendment was made by J. Sander. Council

recommended approval contingent that clarification of current delivery be noted on the original form. R. Stripling recommended each representative inform their college of the clarification for future requests. G. Okereke seconded and motion approved unanimously.

2. NURS 522, *Healthcare Economics and Financial Management* –

S. Garick requested adding as a new course effective Spring 09. It will be a required course and delivery will be web enhanced. D. Davis moved for approval and G. Okereke seconded. Motion approved unanimously.

3. NURS 530, *Evaluation: Tests and Measurements in Nursing* –

K. Kincaid requested adding as a new course effective Spring 09. It will be a required course and delivery will be web enhanced. J. Sander approved and D. Davis seconded. Motion approved unanimously.

4. PHY 511, *Contemporary Issues in Physics II* –

D. Allard requested adding as an elective course effective Spring 09. Delivery will be face-to-face. J. Sander moved for approval and D. Davis seconded. Motion approved unanimously.

5. MS in Interdisciplinary Studies (MSIS) –

G. Mueller requested a change in existing program effective FY 09. The request is to drop the required comprehensive exam in the major area and reinstate the capstone course sequence as the means of assessment. D. Davis moved for approval and G. Okereke seconded. Motion approved unanimously.

VI. Next meeting: December 9th at 4:00 pm.

V. M. Harris adjourned the meeting at 5:25 pm.