



# Texas A&M University-Texarkana Banner Class Change Request

## Part 1: REQUESTED CHANGES

Use this form to request any additions, deletions, or changes to a security class or profile.

Add new form(s) to a Class or Profile:

List the forms and describe the job function needed to be added to current access:

### **Create a new Class to add to an existing Profile:**

Class to be added (if known):

Profile name for the class to be added:

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What forms need to be included in this new class?

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List the users that need this access.

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## Part 2: AUTHORIZATION/SIGNATURES (approval needed)

Person Requesting Changes:

Printed Name

Date

\*Module Security Business Administrator

Printed Name

Date

*Contact the Banner Security Administrator for questions. Please bring/send form to [nthomson@tamut.edu](mailto:nthomson@tamut.edu)*

## Part 3: BANNER SECURITY - STAFF USE ONLY

Date Received: \_\_\_\_\_ Date Completed: \_\_\_\_\_ iSite Ticket #: \_\_\_\_\_

Completed by: \_\_\_\_\_

Comments: