

**EDUCATIONAL LEADERSHIP DOCTORAL PROGRAM**

Texas A & M University Texarkana  
College of Educational and Liberal Arts

**Admission Reference Form (Graduate Degree Program)**

It is requested that you serve as a reference for \_\_\_\_\_ for admission to a graduate program in Educational Leadership. To assist us in this evaluation, please complete this form and return it to the address noted above.

**APPLICANT'S STATEMENT OF WAIVER**

(The applicant must check the appropriate box below and sign in the space provided before forwarding this form to the person providing reference information.)

- I freely waive my right to view this evaluation and do understand that the contents of this evaluation will **not** be available to me.
- I **do not** freely waive my right to review this evaluation.

\_\_\_\_\_  
Applicant's Signature

**REFERENT'S SECTION**

In completing this form, please rate the applicant's ability and competence in comparison with other individuals you have known at similar stages in their careers. Circle a number for items 1 - 8 according to the following scale: 4 = Top 10%; 3 = Next 10%; 2 = Next 50%; 1 = Lowest 30%; CJ = Can't Judge Because of Inadequate Opportunity to Observe.

I.	<u>High</u>			<u>Low</u>	<u>Can't Judge</u>
1. Intellectual ability	4	3	2	1	CJ
2. Time Management	4	3	2	1	CJ
3. Leadership ability	4	3	2	1	CJ
4. Professional Conduct	4	3	2	1	CJ
5. Qualities of written expression	4	3	2	1	CJ
6. Qualities of oral expression	4	3	2	1	CJ
7. Emotional stability	4	3	2	1	CJ
8. Self-Directed/Follow Through					
On projects	4	3	2	1	CJ
9. Ethical Behavior	4	3	2	1	CJ
10. Research Skills	4	3	2	1	CJ

- II. (a) How long have you known the applicant? \_\_\_\_\_
- (b) Under what circumstances have you known the applicant?

\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Position: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach a letter or any comments you think would assist faculty in evaluating the applicant.**