



Export Control International Visitors (Restricted Party Screening) Checklist

This form should be completed prior to international visitors arriving on university property.

All A&M-Texarkana employees intending to invite or host international visitors on campus are responsible for notifying in writing the university's Export Controls Empowered Official or designated person before the visitor arrives on any university property.

Use this checklist to determine whether your international visitor is subject to restricted party screening. For the purposes of export control

1. He or she is considered a foreign person for restricted party screening purposes. Regulations define a foreign person as any individual who is not a U.S. citizen, permanent resident alien ("green card" holder), or protected individual (e.g. refugee).	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. He or she will have access to controlled information or controlled physical items. Access includes verbal, written, electronic and/or visual including Skype.	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. He or she will be involved in research projects or collaboration and will have access to labs and research facilities to observe and/or conduct research.	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. He or she will be issued TAMUT ID card, keys to offices or labs, or given access to university computer systems in any way or manner.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. He or she will be paid an honorarium, reimbursed expenses or given something of value.	Yes <input type="checkbox"/> No <input type="checkbox"/>
STOP! If you have answered "yes" to any of the above questions, further review is needed to ensure compliance to export control regulations. Forward this document to the Office of Research Compliance and Export Control via email to research@tamut.edu . This Office will conduct Restricted Party Screening using Visual Compliance.	