

CERTIFICATE OF DEPENDENCY

Upon completion, this form should be returned to Texas A&M University-Texarkana, One Stop Services Center, 7101 University Avenue, Texarkana, Texas 75503 or faxed to (903)223-3140. If you have questions, please call (903)223-3069.

Under the Family Educational Rights and Privacy Act of 1974 (FERPA), the parents of a student claimed as a dependent for federal income tax purposes (as defined by the Internal Revenue Code of 1954, Section 152), **may be** given access to the student’s educational records. Access does not permit a parent to make changes to a student’s educational record.

STUDENTS: In completing this form, please note the following guidelines:

1. Print or type your **full, legal name** where indicated below.
2. **Grades will not be mailed to you or your parents.**
3. Once submitted, this form is effective until such time as you declare in writing that you are no longer a dependent of your parent(s) for federal income tax purposes. Once this declaration has been filed in the Office of Admissions, Registration and Records, your educational records will no longer be made available to your parent(s) without your written consent.
4. Regulations allow release of information to either natural parent even in cases where only one parent claims the student as a dependent for federal income tax purposes. Stepparents are not assumed to have access under this provision and will need written consent in order to gain access to your records.
5. Parents who gain access under this provision should be advised that the Office of the Registrar may not provide private student information via e-mail, telephone, or any other medium through which the identity of the person seeking access cannot be verified or documented.

This form will not be accepted and processed without the signatures of the parent(s) or guardian(s) AND the student.

Print Student’s Full Legal Name (as it appears on your records) **Campus Wide ID (CWID)** **Date**

Print Parent or Guardian’s Name **Relationship** **Date**

Parent/Guardian’s Signature

Print Alternate Parent or Guardian’s Name (optional) **Relationship** **Date**

Parent/Guardian’s Signature

CERTIFICATION: I understand that under FERPA, Texas A&M University-Texarkana may release information contained in my educational records to my parents if I am claimed as a dependent for Federal Income Tax purposes. With my signature below, I hereby certify that I am claimed as a dependent by one of both of the parents listed above. I also understand that by signing this form, my parents may be given access to my educational records until such time as I submit a declaration in writing to the Texas A&M University-Texarkana One Stop Services Center that I am no longer claimed as a dependent for federal income tax purposes.

Student’s Signature **Date**