Important Message

office of Information Technology

TEXAS A&M UNIVERSITY TEXARKANA

Zoom Security Changes
(applies to all web-conferencing tools)

What: Due to the increased activity of uninvited guests accessing web-conference* meetings, and to prevent these uninvited and unwanted guests, security changes are being introduced. Some changes are initiated by Zoom, some as a result of direction from the A&M System, while still others are being initiated by TAMUT.

When: Effective Immediately

Impact: All Zoom meetings will require passwords/codes** and waiting rooms upon scheduling. These settings will be automatically enforced at the administrative level, and meetings cannot be scheduled without meeting these requirements. Further requirements include:

- Meeting attendees are not allowed to enter prior to the host (enabling waiting room ensures this). Host ensures unidentified participants do not enter meeting.
- Meeting passwords/codes are not to be reused, except in the case of recurring meetings.
- Meetings should be locked once everyone expected has logged in. You may need to let your invitees know the meeting will be locked, and they will not be able to enter, after a certain amount of time has passed.
- Meeting hosts or moderators should facilitate Q&A, monitor chat, confirm microphones remain muted, while helping to ensure no one engages in bad behavior.
- Meetings should not be recorded unless necessary. Inform users that remaining in the meeting implies consent. Recordings containing sensitive information should be deleted from the provider (Zoom, WebEx, etc.) platform once it has been made available.
- Meeting hosts should restrict guest's ability to share their screens, use the whiteboards or annotate without explicit permission from the host.

* If you are using another platform to host web-conferences, please follow these same guidelines set forth for Zoom meetings.
** Required by Zoom (Passwords should be used for other web-conference meetings; however, those settings may be manual, depending on the platform.)

We appreciate your patience as the Office of Information Technology works with the A&M System and Zoom to ensure a safe and secure web-conferencing environment for everyone.

Did you know? The Texas A&M University-Texarkana Office of Information Technology performs scheduled monthly systems maintenance on the 4th weekend of every month!

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For support, please contact the IT ServiceDesk:

Email: isite@tamut.edu
Phone: 903.334.6603
Submit a Support Request Ticket: https://isite@tamut.edu