



**Course Form**

**NOTE:** This form must be received by the Registrar's Office by February 1<sup>st</sup> to be included in the next academic catalog.

Effective Term/Year \_\_\_\_\_ College \_\_\_\_\_ Course Action \_\_\_\_\_

Prefix and Number \_\_\_\_\_ Course Title \_\_\_\_\_

Semester Credit Hour \_\_\_\_\_ Syllabus Attached \_\_\_\_\_ Grade Type \_\_\_\_\_ Schedule Type \_\_\_\_\_ Course Label \_\_\_\_\_

Cross-listed Course \_\_\_\_\_ (attach syllabus) Lab course \_\_\_\_\_ (attach syllabus)

Please use the space below to describe your requested changes. For graduate credit, please explain how this course is progressively more advanced in academic content than an undergraduate course and how it fosters independent learning enabling the graduate to contribute to a profession or field of study. List any pre-requisite courses. All course changes must be submitted through your department, college, and faculty senate (if applicable). Attach a table that provides current and proposed degree requirements.

**Signatures**

\_\_\_\_\_  
Certified, Department Chair Date

\_\_\_\_\_  
Approved, College Dean Date

\_\_\_\_\_  
Reviewed, Institutional Effectiveness and Research Representative Date

\_\_\_\_\_  
Approved, Provost & Vice President for Academic Affairs Date

Copy to: Registrar's Office