



Honors College

Texas A&M University-Textarkana

Request to Designate a Course for
Honors Credit

Honors Credit For: Fall Spring Summer I Summer II Year: _____

Course Information:

Course Number and Section: _____

Course Name: _____

Instructor: _____

Student Information:

Name: _____

Student ID #: _____

Honors Work:

To earn Honors Credit for the course, the student will satisfactorily complete all the course requirements (with a C or better) and with the following changes or additions:

Instructor Approval:

The above student has my approval to complete the above course for Honors Credit based on the additional work listed above.

Instructor's Signature and Date

Honors Approval:

This Honors Course Designation Proposal fulfills the requirements of a course in the Honors College

Dean, Honors College Signature and Date

Instructor Approval:

The above student successfully completed my course and satisfied the Honors requirements.

Instructor's Signature and Date

Please Return to: Honors College Office, UC 254, or via email at honors@tamut.edu

Instructions for Students:

- 1. Email or meet with the Honors College** when registering to confirm that the course satisfies the Honors College requirements.
- 2. Meet with your instructor** and discuss taking the course for Honors credit using the guidelines below.
- 3. Summarize the agreement** on the Honors Credit Request form.
- 4. Have the instructor sign** the Honors Credit Request form.
- 5. Get a signature from the Honors College Dean** and you will be given a copy to give to the instructor, a copy for your records, and one will remain on file in the Honors College office.
- 6. Complete this process by the second week of class.**
- 7. At the end of the course, if the student has fulfilled the requirements of the designation, the instructor will provide a final signature of approval**

The Registrar will be notified of the agreement and the course recorded for Honors Credit on your permanent record only after the course has been completed and the form signed and returned to the Honors College office.

It is imperative that you contact both the Honors College dean and the instructor as soon as possible. If you delay, you may not be able to complete the additional work in time or the instructor may decline to offer the course for Honors credit.

Instructions for Instructors:

The Honors student is requesting to take your course for Honors credit. Through a negotiation with individual instructors about what honors credit in these classes will mean, the student will be given the opportunity to earn honors credit.

As a rule of thumb, this might serve as a guide:

1. Honors students are introduced not only to the usual content of the course but also challenged to develop an in-depth understanding of subject matters of the course.
2. Honors students study and evaluate primary source materials rather than relying solely on discipline textbooks.
3. Honors students are given opportunities to develop discipline appropriate research skills, which should result in major documented papers or projects.
4. Honors students are challenged to develop and apply critical thinking skills. Exams, papers, assignments, and classroom exercises provide opportunities for students to think, read, write and present using a wide range of strategies and levels of complexity.
5. Opportunities for both EXPERIENCE and REFLECTION are provided throughout the course. Experience refers to active learning, problem-based learning, team-based learning and may include field trips, site visits, experiments, simulations, debates and other co-curricular activities. Reflection refers to student engagement in various levels of thinking not only about the content of the course, but also in "thinking about thinking" and understanding the nature of learning.

At the end of the semester, you will receive this form again for your final signature. Please keep in mind that for graduating seniors, adding the Honors designation falls under the same timeline as final grades.