

VENDOR COPY

# Purchase Order

Print Date:  
04/20/2026  
Page No. 01

## TEXAS A&M UNIVERSITY- TEXARKANA

Purchasing Department  
7101 University Avenue  
Texarkana, TX 75503  
Phone: 903-223-3053 Fax: 903-334-6619

### Invoice in Quadruplicate To:

TAMU - TEXARKANA  
ACCOUNTS PAYABLE  
7101 UNIVERSITY AVENUE  
TEXARKANA TX 75503

INCLUDE THE PO NUMBER ON ALL CORRESPONDENCE  
AND PACKAGES

**P.O.#:** P600565 22

VENDOR GUARANTEES MERCHANDISE DELIVERED  
ON THIS ORDER WILL MEET OR EXCEED  
SPECIFICATIONS IN THE BID INVITATION

### Vendor:

\*\*\*\*\*2761  
LEDWELL DBA DBE LEDWELL OFFICE  
SOLUTIONS  
PO BOX 1106  
TEXARKANA, TX 75504-1106

### Ship To:

TAMU - TEXARKANA  
TEXAS A&M UNIVERSITY-TEXARKANA  
UNIVERSITY CENTER  
7101 UNIVERSITY AVE  
TEXARKANA TX 75503

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE  
APPROVED BY THE TEXAS A&M UNIVERSITY-TEXARKANA PROCUREMENT  
OFFICE **PRIOR** TO SHIPPING.  
ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A  
PART OF THIS ORDER.

INVOICING  
VENDOR SHALL SUBMIT FOUR COPIES OF AN ITEMIZED INVOICE SHOWING PURCHASE ORDER  
NUMBER ON ALL COPIES. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY  
BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Extend Price
	USER REF: 186132-0000  TO ENSURE TIMELY PAYMENTS:  PLEASE SUBMIT INVOICES DIRECTLY AND ONLY TO ACCOUNTS.PAYABLE@TAMUT.EDU  IF SENDING BY MAIL PLEASE PUT ATTENTION TO ACCOUNTS PAYABLE DEPARTMENT  TAMU-T POINT OF CONTACT: SARAH NEWMAN (903) 223-3002 EMAIL: SNEWMAN@TAMUT.EDU  PER PROPOSAL DATED 04/07/2026  OMNIA PARTNERS CONTRACT #R240108				
1	COLLETE, 1 SEAT, SQUARE LEGS, STRAIGHT ARMS CHAIR (ITEM #N84L1A)  UPHOLSTERY GRADE: GRADE 2 PRIMARY UPH PATTERN COLOR: CORDOVAN MAHOGANY THREAD COLOR: MATCHING THREAD GROMMET: NO GROMMET LEG MATERIAL/FINISH: METAL LEG,CINDER GLIDE: SOFT GLIDE	2	EA	1,801.800	3,603.60
2	COLLETTE, 3 SEAT SQUARE LEGS, STARIGHT ARMS COUCH (ITEMS #N84L3A)  UPHOLSTERY GRADE: GRADE 2 PRIMARY UPH PATTERN COLOR: CORDOVAN MAHOGANY THREAD COLOR: MATCHING THREAD GROMMET: NO GROMMET LEG MATERIAL/FINISH: METAL LEG,CINDER	1	EA	3,613.050	3,613.05
TDR					

**FOB:** DESTINATION FRT PREPAID AND ADD

**TAMU-T IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYMENT UNIVERSITY.**

**Terms:** N 30

TEXAS A&M UNIVERSITY-TEXARKANA CANNOT ACCEPT COLLECT SHIPMENTS.  
FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of Procurement of General Services.

IN ACCORDANCE WITH YOUR BID, SUPPLIES AND EQUIPMENT MUST BE  
PLACED IN THE DEPARTMENT RECEIVING ROOM BY:

THE STATE OF TEXAS IS EXEMPT FROM ALL FEDERAL EXCISE TAXES.  
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The University claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above.  
THE TERMS AND CONDITIONS OF THE STATE OF TEXAS AND THE UNIVERSITY SHALL PREVAIL.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT.

PURCHASING AGENT FOR TEXAS A&M UNIVERSITY-TEXARKANA

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3	GLIDE: SOFT GLIDE WIXLER, 24DX48WX16H TABLE RECTANGLE, HPL ITEM #88NA244816TRTLW	1	EA	1,555.500	1,555.50
4	LAMINATE GROUP: GALLERY LAMINATE-GRADE 2 LAMINATE COLOR: MIDNIGHT RUN LEG FINISH: CINDER FREIGHT AND INSTALLATION	285	USD	1.000	285.00
	*CONFIRMING PO EMAILED 04/20/2026*				
	PHONE: 903-794-3113				
				TOTAL	9,057.15
TDR					

**FOB:** DESTINATION FRT PREPAID AND ADD

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*Kristen Jullos*

PURCHASING AGENT FOR TEXAS A&M UNIVERSITY-TEXARKANA  
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