

VENDOR COPY

# Purchase Order

Print Date:  
05/27/2026

Page No.  
01

## TEXAS A&M UNIVERSITY- TEXARKANA

Purchasing Department  
7101 University Avenue  
Texarkana, TX 75503

Phone: 903-223-3053 Fax: 903-334-6619

### Invoice in Quadruplicate To:

TAMU - TEXARKANA  
ACCOUNTS PAYABLE  
7101 UNIVERSITY AVENUE  
TEXARKANA TX 75503

INCLUDE THE PO NUMBER ON ALL CORRESPONDENCE  
AND PACKAGES

**P.O.#:** P600626 22

VENDOR GUARANTEES MERCHANDISE DELIVERED  
ON THIS ORDER WILL MEET OR EXCEED  
SPECIFICATIONS IN THE BID INVITATION

### Vendor:

\*\*\*\*\*4270  
CIVITAS LEARNING INC  
6705 W HIGHWAY 290  
SUITE 607 PMB 1205  
AUSTIN, TX 78735

### Ship To:

TAMU - TEXARKANA  
TEXAS A&M UNIVERSITY-TEXARKANA  
UNIVERSITY CENTER  
7101 UNIVERSITY AVE  
TEXARKANA TX 75503

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE  
APPROVED BY THE TEXAS A&M UNIVERSITY-TEXARKANA PROCUREMENT  
OFFICE **PRIOR** TO SHIPPING.  
ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A  
PART OF THIS ORDER.

INVOICING  
VENDOR SHALL SUBMIT FOUR COPIES OF AN ITEMIZED INVOICE SHOWING PURCHASE ORDER  
NUMBER ON ALL COPIES. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY  
BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Extend Price
	USER REF: 435010-0423  **SUMMER HOURS NOTICE** THE TAMUT PURCHASING DEPARTMENT WILL OBSERVE SUMMER WORK HOURS JUNE 01 - AUGUST 14, 2026 MONDAY - THURSDAY: 7:30AM - 5:00PM FRIDAY: 8:00AM - 12:00 NOON  WE WILL RESUME NORMAL HOURS (8AM -4:30PM M-F) MONDAY, AUGUST 17, 2026 ***** *****HOLIDAY CLOSURE NOTICE*****  A&M-TEXARKANA WILL BE CLOSED FRIDAY, JUNE 19, 2026  *****  TAMU-T POINT OF CONTACT: SHANNON GUSTAFSON (903) 223-3004 EMAIL: SGUSTAFSON@TAMUT.EDU  PRICING PER CONTRACT SIGNED ON 05/21/2026 BY JEFF HINTON, CFO  CONTRACT TERM: 05/01/2026 - 04/30/2027				
1	ANNUAL SUBSCRIPTION - COLLEGE SCHEDULER, IN-APP REGISTRATION, PUBLIC COURSE SEARCH	31,900	USD	1.000	31,900.00
2	CUSTOMER SUPPORT - STANDARD	2,000	USD	1.000	2,000.00
	*CONFIRMING PO EMAILED 05/27/2026				
TDR				TOTAL	33,900.00

**FOB:** DESTINATION FRT INCLUDED

**Terms:** N 30

**TAMU-T IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYMENT UNIVERSITY.**

TEXAS A&M UNIVERSITY-TEXARKANA CANNOT ACCEPT COLLECT SHIPMENTS.  
FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of Procurement of General Services.

IN ACCORDANCE WITH YOUR BID, SUPPLIES AND EQUIPMENT MUST BE  
PLACED IN THE DEPARTMENT RECEIVING ROOM BY:

THE STATE OF TEXAS IS EXEMPT FROM ALL FEDERAL EXCISE TAXES.  
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The University claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above.  
THE TERMS AND CONDITIONS OF THE STATE OF TEXAS AND THE UNIVERSITY SHALL PREVAIL.

THIS ORDER IS INVALID UNLESS SIGNED BY THE PURCHASING AGENT.

Signed by  
*Kristen Jullos*

PURCHASING AGENT: TAMU - TEXARKANA