

VENDOR COPY

Purchase Order

Print Date:
11/05/2025
Page No. 01

TEXAS A&M UNIVERSITY- TEXARKANA

Purchasing Department
7101 University Avenue
Texarkana, TX 75503
Phone: 903-223-3053 Fax: 903-334-6619

INCLUDE THE PO NUMBER ON ALL CORRESPONDENCE AND PACKAGES

P.O.#: P600209 22

VENDOR GUARANTEES MERCHANDISE DELIVERED ON THIS ORDER WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION

Invoice in Quadruplicate To:

TAMU - TEXARKANA
ACCOUNTS PAYABLE
7101 UNIVERSITY AVENUE
TEXARKANA TX 75503

Vendor:

*****2761
LEDWELL DBA DBE LEDWELL OFFICE
SOLUTIONS
PO BOX 1106
TEXARKANA, TX 75504-1106

Ship To:

TAMU - TEXARKANA
TEXAS A&M UNIVERSITY-TEXARKANA
UNIVERSITY CENTER
7101 UNIVERSITY AVE
TEXARKANA TX 75503

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY-TEXARKANA PROCUREMENT OFFICE PRIOR TO SHIPPING.
ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER.

INVOICING
VENDOR SHALL SUBMIT FOUR COPIES OF AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER ON ALL COPIES. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Extend Price
	<p>USER REF: 186132-0004</p> <p>TO ENSURE TIMELY PAYMENTS:</p> <p>PLEASE SUBMIT INVOICES DIRECTLY AND ONLY TO ACCOUNTS.PAYABLE@TAMUT.EDU</p> <p>IF SENDING BY MAIL PLEASE PUT ATTENTION TO ACCOUNTS PAYABLE DEPARTMENT</p> <p>*****HOLIDAY CLOSURE NOTICE*****</p> <p>A&M-TEXARKANA WILL BE CLOSED NOVEMBER 27TH & 28TH FOR THE THANKSGIVING HOLIDAY</p> <p>*****</p> <p>TAMU-T POINT OF CONTACT: GABI RYTHER (903) 223-3111 EMAIL: GRYPHER@TAMUT.EDU</p> <p>PER PROPOSAL #10232025 DATED 11/03/2025</p>				
1	WAVEWORKS, 24WX68H, BOOKCASE/WARDROBE, LEFT FILE, ITEM #: WW2468VBWHL2L	1	EA	1,539.000	1,539.00
2	WAVEWORKS, 84DX72W, L UNIT, LEFT RTN, FLUSH MOD, ADJ HGT, BBF, LAM DESK ITEM #: WW24847236LLFCA1L	1	EA	3,843.450	3,843.45
3	FREIGHT, INSTALLATION & TRASH REMOVAL	602.39	USD	1.000	602.39
	<p>****SERVICE AGREEMENT MUST BE SIGNED BEFORE INSTALLATION</p>				
TDR					

FOB: DESTINATION FRT PREPAID AND ADD

Terms: N 30

TAMU-T IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYMENT UNIVERSITY.

TEXAS A&M UNIVERSITY-TEXARKANA CANNOT ACCEPT COLLECT SHIPMENTS.
FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of Procurement of General Services.

IN ACCORDANCE WITH YOUR BID, SUPPLIES AND EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY:

THE STATE OF TEXAS IS EXEMPT FROM ALL FEDERAL EXCISE TAXES.
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The University claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above.
THE TERMS AND CONDITIONS OF THE STATE OF TEXAS AND THE UNIVERSITY SHALL PREVAIL.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT.

PURCHASING AGENT FOR TEXAS A&M UNIVERSITY-TEXARKANA

VENDOR COPY

**TEXAS A&M UNIVERSITY-
TEXARKANA**

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Item	Description	Quantity	UOM	Unit Price	Extend Price
	CONFIRMING PO EMAILED 11/05/2025				
	PHONE: 903-794-3113				
				TOTAL	5,984.84
TDR					

FOB: DESTINATION FRT PREPAID AND ADD

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Terms: N 30

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Kristen Jullos
PURCHASING AGENT FOR TEXAS A&M UNIVERSITY-TEXARKANA
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