Preliminary Rosters-Eagle CONNECT

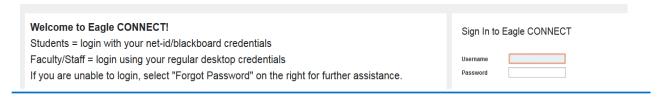
Preliminary Day rosters will be submitted via Eagle CONNECT (formerly Starfish). You can access Eagle CONNECT multiple ways:

- Click on Eagle CONNECT under the Quicklinks menu at www.tamut.edu, or
- Access Eagle CONNECT directly at: www.tamut.edu/EagleCONNECT/, or
- Click on the survey link included in deployed email



Eagle CONNECT log in

Use your **TAMUT NET ID username and password** (what you use to log into your work computer). **Note:** this is not your Web for Faculty log in credentials.



Progress Surveys

Any outstanding progress surveys will be linked under the tabs and search field at the top of the screen.

Note: there is more than one type of progress survey. Please pay attention to which survey you are accessing.

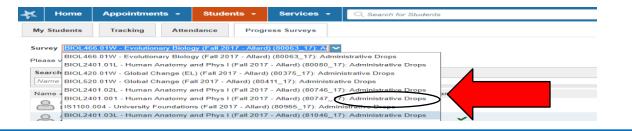


Progress Surveys can also be accessed by clicking on the **Students Tab** and then selecting **Progress Surveys.**



Select Sections

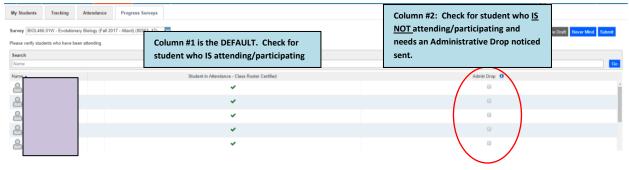
Select the section from the drop down menu that you would like to review. **Note: there may be more than one section/progress survey listed. Select the section for ADMINISTRATIVE DROPS.**



Select students

- Student who have not attended/participated: check the box in the <u>second column</u> corresponding to the student name
- Students in attendance: green check mark should be displayed in <u>first column</u> for each student attending/participating

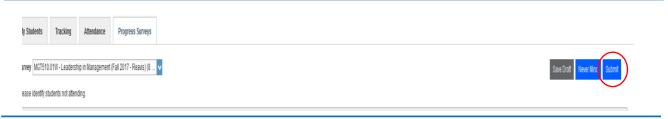
Note: The first column is the DEFAULT. You must check the Admin Drop column (2nd column) for any student that is <u>not attending/participating</u>.



Submit Roster

Once you have selected students for attendance/non-attendance click the **blue SUBMIT** icon above or below the class list. When the roster is submitted, it will be removed from the drop down menu.

*All rosters should be submitted, even if all students are in attendance.



Questions

Class roster questions? Contact registrar@tamut.edu
Eagle CONNECT questions? Contact EagleCONNECT@tamut.edu